

**Date: / /201**

**To,**

**The Principal,**  
Indira College of Pharmacy,  
Tathwade, Pune.

**Subject: Request for Fees Structure.**

**Respected Madam,**

I Mr. /Ms. \_\_\_\_\_ student of  
\_\_\_\_\_ year B. Pharm /M. Pharm. in our college. I require the Fees Structure  
from the college for Income Tax Return purpose.

So, I request you to kindly consider this application and issue me the Fees  
Structure for Income Tax purpose for the Academic Year 201\_ - 201\_.

Thanking You

Yours Faithfully,

(Mr./ Ms. \_\_\_\_\_)