

INDIRA COLLEGE OF PHARMACY

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 24th JUNE, 2019

TIME: 03:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 7th January, 2019
2. To discuss about new composition and decide about the frequency of IQAC meetings.
3. To arrange workshops, seminars for students and Certification programs.
4. To discuss about sponsoring faculty for one FDP/ conference participation per academic year.
5. To promote the sports culture and moot healthy atmosphere amongst the students and faculty
6. To discuss on R & D Policy
7. To organize social awareness drives
8. To involve industrial expertise for curricular enrichment
9. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY, PUNE

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 01 (19-20)
3. Date of Meeting : 24 th June, 2019	4. Time of Meeting : 03.00 p. m.
5. Place of Meeting : Indira College of Pharmacy	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Mahesh Burande	External Expert
3. Dr. Dayanand Kannur	Member Secretary- Coordinator
4. Dr. Suvarna Ingale	Member - Teaching staff
5. Dr. Madhur Kulkarni	Member - Teaching staff
6. Mrs. Manasi Wagdarikar	Member - Teaching staff
7. Dr. Amir Shaikh	Member - Teaching staff
8. Mrs. Pradnya Kulkarni	Member -Administrative staff

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 7th January, 2019

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 7th January, 2019.

The points and action initiated as follows-

Point	Action Initiated
Item No. 2 - To discuss about promoting faculty to undergo various training programs in National Institutions of Eminence	Our four faculty members, Dr. Dayanand Kannur, Dr. Amir Shaikh, Mr. Sunil Kakad and Ms. Roopal Bhat are selected to attend UGC sponsored week long Training course on "Innovation and Entrepreneurship" to be held on 8 th April, 2019 to 13 th April, 2019
Item No. 3 - To conduct expert lectures	Expert lectures were conducted on various subjects



Item No. 4 - To establish enhanced placement activity	The process of hosting pool campus activity was initiated to place more students. Placement cell is in discussion with few companies.
Item No. 5 - To discuss about AICTE-CII survey 2018	Indira College of Pharmacy had participated in the AICTE CII Survey- 2018 and is rewarded "Platinum Rank" in the survey
Item No. 6 - To discuss about conduct various value added programs	Numerous number of value added programs/ training sessions were conducted throughout the academic year.

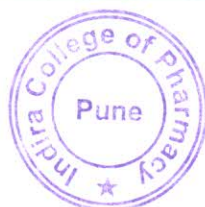
All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 7th January, 2019 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

2.	To discuss about new composition and decide about the frequency of IQAC meetings	<p>Dr. Dayanand Kannur informed the members that, NAAC has changed formation of IQAC on their website. It contains nominations from various stakeholders. He further added that, we need to reform our IQAC as per the new formation norms decided by NAAC. He presented new NAAC IQAC formation for discussion and implementation.</p> <p>All members discussed the same. Dr. Anagha Joshi suggested few changes in previous composition. IQAC composition as per new norms was unanimously decided. It was also decided that, the same composition will continue for A.Y. 2019-2020 and 2020-2021 as per norms. The new IQAC Committee is as follows-</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name</th> <th>Designation</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Dr Anagha Joshi</td> <td>Chairperson- Head of the Institution</td> </tr> <tr> <td>2.</td> <td>Dr. Dayanand Kannur</td> <td>Coordinator/Director of the IQAC</td> </tr> <tr> <td>3.</td> <td>Dr. Suvarna Ingale</td> <td rowspan="5">Teachers to represent all levels (Three to eight)</td> </tr> <tr> <td>4.</td> <td>Dr. Madhur Kulkarni</td> </tr> <tr> <td>5.</td> <td>Dr. Amir Shaikh</td> </tr> <tr> <td>6.</td> <td>Dr. Archana Karnik</td> </tr> <tr> <td>7.</td> <td>Dr. Subhash Kumbhar</td> </tr> <tr> <td>8.</td> <td>Dr. Manasi Wagdarikar</td> <td></td> </tr> </tbody> </table>	Sr. No.	Name	Designation	1.	Dr Anagha Joshi	Chairperson- Head of the Institution	2.	Dr. Dayanand Kannur	Coordinator/Director of the IQAC	3.	Dr. Suvarna Ingale	Teachers to represent all levels (Three to eight)	4.	Dr. Madhur Kulkarni	5.	Dr. Amir Shaikh	6.	Dr. Archana Karnik	7.	Dr. Subhash Kumbhar	8.	Dr. Manasi Wagdarikar	
Sr. No.	Name	Designation																							
1.	Dr Anagha Joshi	Chairperson- Head of the Institution																							
2.	Dr. Dayanand Kannur	Coordinator/Director of the IQAC																							
3.	Dr. Suvarna Ingale	Teachers to represent all levels (Three to eight)																							
4.	Dr. Madhur Kulkarni																								
5.	Dr. Amir Shaikh																								
6.	Dr. Archana Karnik																								
7.	Dr. Subhash Kumbhar																								
8.	Dr. Manasi Wagdarikar																								



9.	Mr. Sunil Kakad	
10.	Mr. Adesh Gaekwad	One member from the Management
11.	Mr. Sandeep Gaekwad	Few Senior administrative officers
12.	Mrs. Pradnya Kulkarni	
13.	Mr. Samadhan Gaikwad	
14.	Mr. Dilip Dhamale	
15.	Dr. Pandit Mali	One nominee from Local Society
16.	Ms. Nikita Joshi	One nominee from Student
17.	Ms. Aishwarya Huparikar	One nominee from Alumni
18.	Mr. Shriniwas Bhope	One nominee from Employers
19.	Dr. Mahesh Burande	One nominee from Industrialists
20.	Dr. Suniti Gore	One nominee from Stakeholders

Dr. Kannur further proposed that, this IQAC committee frequency of meeting would be Four times a year (Quarterly).

The composition of IQAC and meeting schedule was approved unanimously.

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

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3 To arrange guest lectures and workshops, for students Certification programs.

Mr. Sunil Kakad suggested that the students should be oriented towards technical writing and latest developments in the R&D fields. Dr. Pandit Mali suggested, to enhance the IIPC interaction, industrial experts, eminent academicians should be invited on the campus to deliver lectures on various topics. Dr. Madhur Kulkarni suggested that we can even contact and invite international speakers as well for the same. The suggestion was unanimously accepted. Dr. Suvarna Ingale suggested that additional certification programs should be introduced every year to enhance the technical knowhow of students.

It was resolved to invite eminent speakers from the industry, academics to deliver speeches. It was also resolved to arrange more numbers of Career Development Program and seminars for students.

Proposed By : Mr. Sunil Kakad







Seconded By : Dr. Pandit Mali

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4 To promote and support faculty for one FDP/

Dr. Manasi Wagdarikar suggested that the faculty should be supported financially to attend regular Faculty Development Program organized by various colleges.



	conference participation per academic year.	Dr. Anagha Joshi seconded the proposal, that the college should sponsor for each faculty to participate in one FDP/ Seminar/ conference per academic year. This point was thoroughly discussed and appreciated. It was further resolved that the college will sponsor the registration fees for one FDP/ conference/ Seminar participation to each faculty per academic year. This will be also discussed further in Governing Council.	
		Proposed By : Dr. Manasi Wagdarikar	
		Seconded By : Dr. Anagha Joshi	
5	To discuss on R & D Policy	Dr. Suvarna Ingale informed the members that, to promote the research culture amongst the faculty, management has introduced R & D Policy at Group level. Which includes various benefits i.e. Cash incentives for faculty whose research papers are published in National and International Journals, the faculty who has got research grant will be rewarded with 5 % of the approved grant, the faculty who has worked on Industrial projects in the Academic year will be rewarded 60% of amount remaining after the amount spent on the project etc. The initiative was appreciated, and the terms were thoroughly discussed.	
		Proposed By : Dr. Suvarna Ingale	
		Seconded By : Dr. Dayanand Kannur	
6	To take a review of promote the sports culture and moot healthy atmosphere amongst the faculty	While discussing the Annual World Yoga Day celebrations held in the college on 21 st June, Dr. Amir Shaikh suggested that to promote the yoga, sports culture and moot healthy atmosphere amongst the faculty and staff, some sports events may be conducted annually. It will benefit the workplace in positive manner. Dr. Kannur seconded the suggestion, and it was decided after discussion, that various sports tournaments can be conducted for Faculty and staff to promote healthy atmosphere. Dr. Anagha Joshi said, she will put forth the discussion in Management meeting.	
		Proposed By : Dr. Amir Shaikh	
		Seconded By : Dr. Madhur Kulkarni	
7	To organize social awareness drives	Dr. Archana Karnik suggested that for social outreach and extension activities and to imbibe the social belongingness amongst the students, its important to involve them in various Social drives which would benefit the students as well as the society. Dr. Kannur Seconded the thought and suggested through NSS unit we can	



		arrange various social drives with municipal corporation like Polio, Dengue drive, Pharmacy Rallies etc. We can organize plastic free drive and Tree plantation drive as well. The suggestion was unanimously accepted.	
		Proposed By : Dr. Archana Karnik	<i>AK</i>
		Seconded By : Mr. Sunil Kakad	<i>SK</i>
8	Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.	



INDIRA COLLEGE OF PHARMACY

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 30th SEPTEMBER, 2019

TIME: 03:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 24th June, 2019
2. To discuss about participation in NIRF Survey, 2019
3. To collect online Feedback from all stakeholders
4. To establish enhanced placement activity with other Pharmacy colleges, also host pool campus activity
5. To encourage students to participate in various research conferences for paper presentation.
6. To participate in the National Pharmacy Week
7. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Coordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 02 (19-20)
3. Date of Meeting : 30 th September, 2019	4. Time of Meeting : 03.00 p. m.
5. Place of Meeting : Indira College of Pharmacy	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Dayanand Kannur	Member Secretary- Coordinator
3. Mr. Adesh Gaekwad	Member- Management
4. Mr. Sandeep Gaekwad	Member - Administrative staff
5. Dr. Pandit Mali	Member- Local Society
6. Dr. Suvarna Ingale	Member - Teaching staff
7. Dr. Madhur Kulkarni	Member - Teaching staff
8. Dr. Amir Shaikh	Member - Teaching staff
9. Dr. Archana Karnil	Member - Teaching staff
10. Mrs. Manasi Wagdarikar	Member - Teaching staff
11. Mr. Sunil Kakad	Member - Teaching staff
12. Mrs. Pradnya Kulkarni	Member - Administrative staff
13. Mr. Samadhan Gaikwad	Member - Administrative staff
14. Mr. Dilip Dhamale	Member - Administrative staff

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 24th June, 2019

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 24th June, 2019.

The points and action initiated as follows-

Point	Action Initiated
Item No.1 To discuss about new composition and decide about the frequency of IQAC meetings	IQAC composition as per new norms was unanimously decided for A.Y. 2019-2020 and 2020-2021.



Item No. 2 To arrange workshops, seminars for students	Eminent speakers from the industry were invited to deliver the Guest lectures for the students. International speakers too visited the campus and addressed the students.
Item No. 3 To discuss about sponsoring faculty for one FDP/ conference participation per academic year.	It was decided that the college will sponsor for one FDP/ conference participation to each faculty per academic year.
Item No. 4 To promote the sports culture and moot healthy atmosphere amongst the faculty	It was decided to conduct annual sports competitions for faculty and students in the month of January & February 2020.
Item No. 5 To discuss on R & D Policy	R & D Policy was implemented to promote research activities amongst faculty, which includes various benefits i.e. Cash incentives for faculty whose research papers are published in National and International Journals, cash incentives on research grants, industrial trainings etc, as per the modified R&D policy.
Item No. 6 To organize social awareness drives	Tree plantation, Plastic Free India, Pulse Polio, Dengue drive, Pharmacy Rallies etc were arranged.







All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 24th June, 2019 are hereby approved".

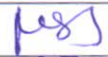



Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi



2	To discuss about participation in NIRF Survey, 2019	<p>Dr. Dayanand Kannur informed the members that, The National Institutional Ranking Framework (NIRF) was launched in 2015 to rank higher educational institutions in the country based on objective criteria to promote competitive excellence in the higher educational institutions. It is one of the very prestigious platform, which will enable our institutions to promote our excellence. NIRF registration has started for India Rankings 2020, from 5th September till 25th September, 2019.</p> <p>She further added that, as it is a great opportunity to promote the institution, we have applied for the same. The good practices of institutions are also highlighted in report.</p> <p>The members appreciated the same, discussed the report and wished the best for the same.</p>	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Anagha Joshi	
3	To collect online Feedback from all stakeholders	<p>Dr. Suvarna Ingale informed the members that, we are implementing the feedback systems manually. But, looking at the volume of stakeholders, it is getting complicated day by day to maintain and analyses the feedback manually. The members also discussed the issue in details. The pros and cons of manual and other online systems were thoroughly discussed.</p> <p>After detailed discussion and suggestions from all members, it was decided to collect the Feedback from all stakeholders in the online manner and use the same for all system improvements.</p>	
		Proposed By : Dr. Suvarna Ingale	
		Seconded By : Mrs. Manasi Wagdarikar	
4	To start placement activity for the academic year .	<p>Dr. Dayanand Kannur suggested that the placement activity should be started, pre placement training sessions should be arranged to groom the students for soft skills and interview . Dr. Amir Shaikh suggested that we can also host pool campus activity to place more students and bring more opportunities.</p> <p>The point was discussed in details and the suggestion was unanimously accepted.</p>	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Suvarna Ingale	



5	To encourage students to participate in various research conferences for paper presentation.	Dr. Madhur Kulkarni suggested that, Pharmacy is the research based field and to promote the research culture amongst students, we need to encourage them to participate in various research conferences, seminars, workshops etc. and they should improvise their research skills through various paper, posters presentations. She added that, the Faculty mentors can motivate and guide the students regarding participation and paper presentation. It will be beneficial for the students, the institute and the society as well. The suggestion was appreciated and unanimously accepted.	
		Proposed By : Dr. Madhur Kulkarni	
		Seconded By : Dr. Manasi Wagdarikar	
6	To participate in the National Pharmacy Week	Dr. Suvarna Ingale informed the members that, we have planned to participate in the National Pharmacy Week. Major focus of NPW is to create awareness amongst the public, other healthcare providers and the authorities about the NPW theme in particular and about the pharmacy profession and the role of Pharmacists in general. We are planning to come up with innovative ideas to promote the Pharmacy profession like Medicine Awareness Rallies, street shows on healthcare, Mad ads, paper presentation etc. Everyone appreciated the same and added some valuable inputs to it.	
		Proposed By : Dr. Suvarna Ingale	
		Seconded By : Dr. Amir Shaikh	
7	Any other point to be discussed with the permission of Chairperson.	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.	



INDIRA COLLEGE OF PHARMACY

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 10th DECEMBER, 2019

TIME: 03:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 25th September, 2019
2. To organize rallies for creation of awareness amongst the citizens.
3. To create platform for students to exhibit extracurricular talent
4. To conduct various value added programs
5. To promote research activity amongst students and faculty.
6. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Coordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 03 (19-20)
3. Date of Meeting : 10 th December, 2019	4. Time of Meeting : 11.30 a. m.
5. Place of Meeting : Indira College of Pharmacy	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Dayanand Kannur	Member Secretary- Coordinator
3. Mr. Adesh Gaekwad	Member- Management
4. Mr. Sandeep Gaekwad	Member – Administrative staff
5. Dr. Pandit Mali	Member- Local Society
6. Dr. Suvarna Ingale	Member – Teaching staff
7. Dr. Madhur Kulkarni	Member – Teaching staff
8. Dr. Amir Shaikh	Member – Teaching staff
9. Dr. Archana Karnil	Member – Teaching staff
10. Mrs. Manasi Wagdarikar	Member – Teaching staff
11. Mr. Sunil Kakad	Member – Teaching staff
12. Mrs. Pradnya Kulkarni	Member – Administrative staff
13. Mr. Samadhan Gaikwad	Member – Administrative staff
14. Mr. Dilip Dhamale	Member – Administrative staff

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 25th September, 2019

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 25th September, 2019.

The points and action initiated as follows-

Point	Action Initiated
Item No. 2 To discuss about participation in NIRF Survey, 2019	To promote the academic excellence and competency of the institute, we have applied for prestigious NIRF-2019 ranking. The results will be declared soon.





Item No. 3 To collect online Feedback from all stakeholders	Online feedbacks were taken from students, faculty, parents, industry experts etc.
Item No. 4 To encourage students to participate in various research conferences for paper presentation.	Faculty mentors are guiding and motivating the students regarding participation and paper presentation. Few students have started preparing for the same.
Item No. 6 To participate in the National Pharmacy Week	Various Medicine Awareness Rallies, street shows on healthcare, Mad ads, paper presentation etc. were organized as a part of National Pharmacy Week.

All present members discussed and approved the same.

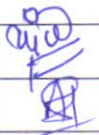



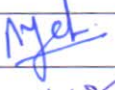



"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 25th September, 2019 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

2	To organize rallies for creation of awareness amongst the citizens.	Dr. Anagha Joshi informed the members that, as discussed in previous meetings various rallies and social activities were scheduled and performed. Few initiatives are - Pharma Rally was organized to create awareness amongst the masses, students participated in Pulse Polio Drives with coordination with Municipal corporation, students participated in plastic free drive, yoga movement etc.	
		The members appreciated the same and discussed the report.	
		Proposed By : Dr. Anagha Joshi	
		Seconded By : Dr. Suvarna Ingale	
3	To create platform for students to exhibit extracurricular talent	Mrs. Manasi Wagdarikar suggested that, we need to create a platform for our students to showcase their extra-curricular talent and also to motivate students in intercollegiate- SPPU level competitions for sports and extra-curricular activities. Dr. Amir Shaikh added that, we can arrange Annual Gathering program for students to exhibit their talent and we can motivate students to participate in more intercollegiate level competitions. Members appreciated the suggestions and approved the same.	



		Proposed By : Mrs. Manasi Wagdarikar	
		Seconded By : Dr. Amir Shaikh	
4	To conduct various value added programs	Dr. Suvarna Ingale suggested that we need to conduct various value added programs for betterment of students. In that, we can add workshops, seminars, lectures on interview skills, industrial visits etc. The point was discussed in details and the suggestion was unanimously accepted.	
		Proposed By : Dr. Suvarna Ingale	
		Seconded By : Dr. Madhur Kulkarni	
5	To promote research activity amongst students and faculty	Dr. Anagha Joshi informed IQAC that, as per a point discussed in IQAC dated 24 th June, 2019, we tried to imbibe research culture amongst faculty and students and as a result of that, we are coming up with great participation from students and faculty in research activities. She presented a report on Research papers published by students and faculty. She further informed that, 10 research papers were published in peer reviewed journals of repute collaboratively by faculty and students. 02 book chapters were published by 02 faculty members. Members appreciated this achievement and approved the report unanimously.	
		Proposed By : Dr. Anagha Joshi	
		Seconded By : Dr. Madhur Kulkarni	
6	Any other point to be discussed with the permission of Chairperson.	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Archana Karnik	



INDIRA COLLEGE OF PHARMACY

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 25th MAY, 2020

TIME: 01:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 10th December, 2019
2. To take a review of activities happened during Covid-19 Pandemic
3. To promote faculty to participate in various Seminar/ Conference/workshop.
4. Ph. D. Completion of Dr. Manasi Wagdarikar
5. To conduct expert lectures for specialized topics and also invite other college students and faculties to attend the same.
6. To conduct various value-added programs for students
7. To conduct various Faculty Development programs for faculty
8. To promote faculty to participate in FDP
9. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Coordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 04 (19-20)
3. Date of Meeting : 25 th May, 2020	4. Time of Meeting : 01.00 p. m.
5. Place of Meeting : Online- Zoom Meeting Platform	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Dayanand Kannur	Member Secretary- Coordinator
3. Mr. Adesh Gaekwad	Member- Management
4. Mr. Sandeep Gaekwad	Member - Administrative staff
5. Dr. Pandit Mali	Member- Local Society
6. Dr. Suvarna Ingale	Member - Teaching staff
7. Dr. Madhur Kulkarni	Member - Teaching staff
8. Dr. Amir Shaikh	Member - Teaching staff
9. Dr. Archana Karnil	Member - Teaching staff
10. Dr. Manasi Wagdarikar	Member - Teaching staff
11. Mr. Sunil Kakad	Member - Teaching staff
12. Mrs. Pradnya Kulkarni	Member - Administrative staff
13. Mr. Samadhan Gaikwad	Member - Administrative staff
14. Mr. Dilip Dhamale	Member - Administrative staff

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 10th December, 2019

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 10th December, 2019.

The points and action initiated as follows-

Point	Action Initiated
Item No. 2 To organize rallies for creation of awareness amongst the citizens	As discussed in previous meetings various rallies and social activities were scheduled and performed. Few initiatives are - Pharma Rally was organized to create awareness amongst the



	masses, students participated in Pulse Polio Drives with coordination with Municipal corporation, students participated in plastic free drive, yoga movement etc.
Item No.3 To create platform for students to exhibit extracurricular talent	Annual Gathering- Spectrum-2020 was organized in 7 th March, 2020. Students exhibited their extracurricular talent.
Item No. 4 To conduct various value added programs	Numerous number of Value Added programs were conducted for the students.
Item No. 5 To promote research activity amongst students and faculty	10 research papers were published in peer reviewed journals of repute collaboratively by faculty and students. 02 book chapters were published by 02 faculty members.

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 10th December, 2019 are hereby approved".




Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi








Dr. Dayanand Kannur
Dr. Anagha Joshi

2	To take a review of activities happened during Covid-19 Pandemic	Dr. Dayanand Kannur informed the members that, after declaration of Lock down by Central Government due to Covid-19 pandemic, the college academic activities like lectures, seminars, workshops, webinars were planned and executed through various Online Platforms. The practice was successfully implemented.	
		Also, the important administrative works like PCI, SPPU, DTE correspondence for affiliation and introduction of new courses were carried out using various Online communication means.	
		The members discussed the activities in details and appreciated the same.	
		Proposed By : Dr. Dayanand Kannur	<i>Dr. Dayanand Kannur</i>
		Seconded By : Dr. Anagha Joshi	<i>Dr. Anagha Joshi</i>



3	To promote faculty to participate in various Seminar/Conference/workshop.	<p>Dr. Suvarna Ingale presented a report on FDP's/ seminars, workshops, webinars organized and attended by our faculty in Covid-19 Pandemic situation.</p> <p>She added our faculty attended more than 200 Online FDP's, seminars, webinars, workshops organized by eminent organizations during Covid lockdown phase.</p> <p>She also informed about the guest lectures, seminars, workshops organized for students in last Academic Year. She added that we have organized more than 20 Seminars, workshops and guest lectures for students.</p> <p>The members appreciated the same and the report was unanimously accepted.</p>	
		Proposed By : Dr. Suvarna Ingale	
		Seconded By : Dr. Manasi Wagdarikar	
4	Ph. D. completion of Prof. Manasi Wagdarikar	<p>Dr. Madhur Kulkarni informed the members that, our faculty member Prof. Manasi Wagdarikar have completed her Ph. D. in February, 2020 from Prist University, Thanjavur. So the total number of count of Ph. D. holders is increased to 10. On this big achievement everyone congratulated the faculty members and team ICP.</p>	
		Proposed By : Dr. Madhur Kulkarni	
		Seconded By : Mrs. Pradnya Kulkarni	
5	To take review of students participation in various competitions.	<p>Dr. Archana Karnik informed that, under specialized lectures series, a Five day's workshop in association with Zonal center-MakeIntern was organized. Other college students and faculties participated also participated the workshop. Total 43 students participated among which 02 were from other college. Among 03 faculty participants, 01 faculty member was from other college.</p> <p>The members appreciated the same and the report was unanimously accepted.</p>	
		Proposed By : Dr. Archana Karnik	
		Seconded By : Dr. Dayanand Kannur	



6	To conduct various value added programs for students	Dr. Dayanand Kannur informed that, as per suggestion by Dr. Ingale in last IQAC Meeting, we arranged 07 value added courses were conducted for students through online mode during lockdown period. The members appreciated the same and the report was unanimously accepted.	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Anagha Joshi	
7	To conduct various Faculty Development programs for faculty	Dr. Madhur Kulkarni informed that, as per suggestion in previous meeting, we organized 02 value added courses / FDP's for our faculty members through online mode during lockdown period. We have organized a Five day's Virtual Teaching Learning Faculty Development Program on: Virtual Vidya from 22 nd to 26 th June, 2020 and its ongoing. More than 200 faculties of IGI and other institutes have participated in this FDP program. This program is designed for improving teaching skills in higher education. The FDP will help the faculty members understand which teaching methods are appropriate for their department. The members appreciated the same and the report was unanimously accepted.	
		Proposed By : Dr. Madhur Kulkarni	
		Seconded By : Dr. Dayanand Kannur	
8	To promote faculty to participate in FDP	Dr. Anagha Joshi presented a report on FDP's attended by faculty. She informed the members that, for our 19 faculty members attended 21 FDP's through online mode during lockdown period. The members appreciated the same and the report was unanimously accepted.	
		Proposed By : Dr. Anagha Joshi	
		Seconded By : Dr. Madhur Kulkarni	
9	Any other point to be discussed with the permission of Chairperson.	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Archana Karnik	