

INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY, PUNE

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 01 (22-23)
3. Date of Meeting : 9 th July, 2022	4. Time of Meeting : 12.30 p. m.
5. Place of Meeting : Indira College of Pharmacy	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Mahesh Burande	External Expert
3. Dr. Dayanand Kannur	Member Secretary- Coordinator
4. Mr. Adesh Gaekwad	Member- Management
5. Mr. Sandeep Gaekwad	Member - Administrative staff
6. Dr. Pandit Mali	Member- Local Society
7. Dr. Suvarna Ingale	Member - Teaching staff
8. Dr. Madhur Kulkarni	Member - Teaching staff
9. Dr. Amir Shaikh	Member - Teaching staff
10. Dr. Archana Karnik	Member - Teaching staff
11. Dr. Manasi Wagdarikar	Member - Teaching staff
12. Mr. Sunil Kakad	Member - Teaching staff
13. Ms. Aishwarya Huparikar	Member - Alumni
14. Mrs. Pradnya Kulkarni	Member - Administrative staff
15. Mr. Samadhan Gaikwad	Member - Administrative staff
16. Mr. Dilip Dhamale	Member - Administrative staff
17. Ms. Savya Jaychandran	Member - Student

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 25th March, 2022

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 25th March, 2022.

The points and action initiated as follows-

Point	Action Initiated																								
Item No. 6- To take an overview of the prepared AQAR 2020-21.	AQAR Was prepared and presented before the committee for Approval.																								
Item No. 7- To discuss regarding the IIQA & NAAC SSR preparation for cycle 2	The NAAC IIQA Preparations were discussed and NAAC 2 nd cycle Steering Committee was formed																								
	<table border="1"> <thead> <tr> <th></th> <th>Faculty Incharge</th> <th>Members</th> </tr> </thead> <tbody> <tr> <td>Criterion 1</td> <td>Dr. Archana Karnik</td> <td>Dr. Beena Annie Sam Mrs. Arpita Kasliwal Mrs. Sneha Joshi Ms. Aishwarya Huparikar</td> </tr> <tr> <td>Criterion 2</td> <td>Dr. Suvarna Ingale</td> <td>Mr. Sunil Kakad Dr. Rahul Buchade Mrs. Amruta Walwekar Dr. Shraddha Devarshi</td> </tr> <tr> <td>Criterion 3</td> <td>Dr. Madhur Kulkarni</td> <td>Mrs. Meghana Dabhadkar Dr. Pooja Janardan Mrs. Monika Sharma Ms. Nitisha Soni</td> </tr> <tr> <td>Criterion 4</td> <td>Dr. Digambar Ambikar</td> <td>Mrs. Pallavi Chouhan, Mr. Sudhanshu Kulkarni Ms. Snehal Dalvi</td> </tr> <tr> <td>Criterion 5</td> <td>Dr. Manasi Wagdarikar/ Dr. Amir Shaikh</td> <td>Mr. Shubham Pawar Mrs. Falguni Mistry Ms. Tejashree Rane Ms. Anjali Naik</td> </tr> <tr> <td>Criterion 6</td> <td>Dr. Dayanand Kannur</td> <td>Mrs. Pradnya Kulkarni Ms. Tejal Mulay Mrs. Anjali Naik Mrs. Ashwini Hingamire</td> </tr> <tr> <td>Criterion 7</td> <td>Mrs. Rutuja Kamble</td> <td>Mrs. Shreya Belwalkar Ms. Rajanigandha Jori Mr. Dilip Dhamale</td> </tr> </tbody> </table>		Faculty Incharge	Members	Criterion 1	Dr. Archana Karnik	Dr. Beena Annie Sam Mrs. Arpita Kasliwal Mrs. Sneha Joshi Ms. Aishwarya Huparikar	Criterion 2	Dr. Suvarna Ingale	Mr. Sunil Kakad Dr. Rahul Buchade Mrs. Amruta Walwekar Dr. Shraddha Devarshi	Criterion 3	Dr. Madhur Kulkarni	Mrs. Meghana Dabhadkar Dr. Pooja Janardan Mrs. Monika Sharma Ms. Nitisha Soni	Criterion 4	Dr. Digambar Ambikar	Mrs. Pallavi Chouhan, Mr. Sudhanshu Kulkarni Ms. Snehal Dalvi	Criterion 5	Dr. Manasi Wagdarikar/ Dr. Amir Shaikh	Mr. Shubham Pawar Mrs. Falguni Mistry Ms. Tejashree Rane Ms. Anjali Naik	Criterion 6	Dr. Dayanand Kannur	Mrs. Pradnya Kulkarni Ms. Tejal Mulay Mrs. Anjali Naik Mrs. Ashwini Hingamire	Criterion 7	Mrs. Rutuja Kamble	Mrs. Shreya Belwalkar Ms. Rajanigandha Jori Mr. Dilip Dhamale
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

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 25th March, 2022 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

2	To take review of Academics and Examination	Dr. Archana Kamik informed the members that, we have completed the Academics in Offline mode smoothly this year. Mr. Sunil Kakad presented a report of offline activities. Also he presented the schedule and manual prepared for Offline examinations. Members discussed and approved the same.	
		Proposed By : Dr. Archana Karnik	d
		Seconded By : Dr. Suvarna Ingale	
3.	To discuss about International Yoga Day celebrations and Health Check up Camps	<p>Dr. Amir Shaikh informed the members that, we have celebrated Annual World Yoga Day on 21st June on widely. We arranged Yoga sessions and lecture on Healthy lifestyle benefits on this occasion. Many students and staff participated in Yoga and health day enthusiastically. He further suggested suggested that to promote the yoga, sports culture and moot healthy atmosphere amongst the faculty and staff, some sports events may be conducted annually, it will benefit the workplace in positive manner. Dr. Kannur seconded the suggestion, and it was decided after discussion, that various sports tournaments can be conducted for Faculty and staff to promote healthy atmosphere.</p> <p>Dr. Manasi Wagdarikar informed that, a Health check up was conducted by IGI for staff above 40 Years of age on 8th April, 2022. Our 10 Faculty and staff members were benefitted by this.</p>	
		Proposed By : Dr. Amir Shaikh	A
		Seconded By : Dr. Manasi Wagdarikar	M
4.	To discuss about AQAR submission	Dr. Anagha Joshi informed the members, we have submitted AQAR for the Academic Year 2020-2021. This was the final AQAR of the cycle. We are now preparing our IIQA and it will be submitted in August. After IIQA submission, we will immediately start processing our SSR for NAAC 2 nd Cycle. The AQAR report was discussed and approved by the committee.	
		Proposed By : Dr. Anagha Joshi	A
		Seconded By : Dr. Pandit Mali	M
5	To take a review on Add on certification courses	Dr. Anagha Joshi informed the members that, to ensure students' overall development and skill enhancement we conduct Add on Certification Programs every year. She presented a report of this years Certification Programs. The further added that, many students are getting benefitted by this	

		Add on Programs. Members discussed the report in detail and appreciated the same.	
		Proposed By : Dr. Anagha Joshi	 
		Seconded By : Dr. Madhur Kulkarni	
6	Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.	

INDIRA COLLEGE OF PHARMACY

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 9th JULY, 2022

TIME: 12:30 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 25th March, 2022.
2. To take review of Academics and Examination
3. To discuss about International Yoga Day celebrations and Health Check up Camps
4. To discuss about AQAR submission.
5. To discuss on Add on certification courses
6. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



Shree Chanakya Education Society's
INDIRA COLLEGE OF PHARMACY, PUNE
(Affiliated to Savitribai Phule Pune University, Approved by AICTE, New
Delhi, Pharmacy Council of India & Government of Maharashtra)

ATTENDANCE OF
INTERNAL QUALITY ASSURANCE CELL
HELD ON 9th JULY, 2022

Sr. No.	Name of the Member	Signature
1.	Dr Anagha Joshi	
2.	Dr. Dayanand Kannur	
3.	Dr. Suvarna Ingale	
4.	Dr. Madhur Kulkarni	
5.	Dr. Amir Shaikh	
6.	Dr. Archana Karnik	
7.	Dr. Manasi Wagdarikar	
8.	Dr. Rahul Buchade	
9.	Dr. Shraddha Devarshi	
10.	Mr. Shubham Pawar .	
11.	Mr. Adesh Gaekwad	
12.	Mr. Sandeep Gaekwad	
13.	Mrs. Pradnya Kulkarni	
14.	Mr. Samadhan Gaikwad	
15.	Mr. Dilip Dhamale	
16.	Dr. Pandit Mali	
17.	Ms. Savya Jayachandran	
18.	Ms. Aishwarya Huparikar	
19.	Mr. Shriniwas Bhope	
20.	Dr. Mahesh Burande .	
21.	Dr. Suniti Gore	

INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY, PUNE

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 02 (22-23)
3. Date of Meeting : 15 th September, 2022	4. Time of Meeting : 01.00 p. m.
5. Place of Meeting : Indira College of Pharmacy	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Mahesh Burande	External Expert
3. Dr. Dayanand Kannur	Member Secretary- Coordinator
4. Mr. Adesh Gaekwad	Member- Management
5. Mr. Sandeep Gaekwad	Member – Administrative staff
6. Dr. Pandit Mali	Member- Local Society
7. Dr. Suvarna Ingale	Member – Teaching staff
8. Dr. Madhur Kulkarni	Member – Teaching staff
9. Dr. Amir Shaikh	Member – Teaching staff
10. Dr. Archana Karnik	Member – Teaching staff
11. Dr. Manasi Wagdarikar	Member – Teaching staff
12. Mr. Sunil Kakad	Member – Teaching staff
13. Ms. Aishwarya Huparikar	Member – Alumni
14. Mrs. Pradnya Kulkarni	Member – Administrative staff
15. Mr. Samadhan Gaikwad	Member – Administrative staff
16. Mr. Dilip Dhamale	Member – Administrative staff
17. Ms. Savya Jaychandran	Member – Student

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 9th July, 2022

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 9th July, 2022.

The points and action initiated as follows-

Point	Action Initiated
Item No. 2- To take review of Examination	Offline Examination was conducted smoothly as per SPPU manual. As per the guidelines of SPPU ICP hosted the CAP center for Final Year B.Pharm Theory Examination.
Item No. 3- To discuss about International Yoga Day celebrations and Health Check up Camps	International Yoga Day was celebrated and Health Check up Camp was organized on Campus. Special Ladies Health Check up camp was organized in collaboration with
Item No. 5- To take a review on Add on certification courses	Add on certification courses report was approved

All present members discussed and approved the same.




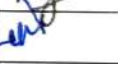
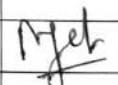
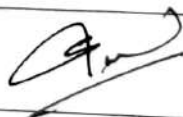
"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 9th July, 2022 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

[Handwritten signatures]

2	To take review of IIQA Submission and SSR Preparation	Dr. Dayanand Kannur informed the members that, we have successfully submitted the IIQA for 2 nd NAAC Cycle in August, 2022 and now we are in process of preparing the SSR. We will be submitting the SSR in Mid- October. The SSR process and draft till date was explained to the members. Dr. Joshi requested members to give their valuable suggestion and ideas for betterment of SSR. All members reviewed the SSR draft and impart their expert advices to enrich SSR.	
		Proposed By : Dr. Dayanand Kannur	<i>[Signature]</i>
		Seconded By : Dr. Anagha Joshi	<i>[Signature]</i>
3.	To discuss about upgrading Smart Classrooms	Dr. Anagha Joshi informed the members that, as we are slowly moving on from conventional teaching methods to digital means, we have proposed the management to upgrade our classrooms by procuring Smart boards. It will help the new generation of teachers and students to cope with the changing Digital Pedagogy. We have processed the purchase for the same and it will be beneficial for everyone. All members appreciated this initiative.	
		Proposed By : Dr. Anagha Joshi	<i>[Signature]</i>
		Seconded By : Dr. Madhur Kulkarni	<i>[Signature]</i>

4.	To take review of Academic Monitoring on Outcome based education	<p>Dr. Archana Karnik Informed that the onus henceforth would be on Outcome Based Education. The college has framed the Course outcomes as well as program specific outcomes have been framed and all have been displayed in the campus as on ICP website.</p> <p>Dr. Suvarna Ingale informed that the faculty members have implemented the CO's and PO's. and the Program Outcomes Attainment has been calculated for the AY 2021-22.</p>	
		Proposed By : Dr. Suvarna Ingale	
		Seconded By : Dr. Anagha Joshi	
5	To discuss on Expansion of college infrastructure	<p>Dr. Anagha Joshi informed the members that, as discussed in Governing Council, we are applying for 100 intake for B. Pharm. Course. To implement the same smoothly, we were in need to procure more spacious infrastructure. We had approached to our Management for the same. Upon that, it was resolved in the Governing Council to earmark the Star Hostel building for ICP for expansion and renovate the building according to the requirement. All members appreciated this initiative.</p>	
		Proposed By : Dr. Anagha Joshi	
		Seconded By : Mr. Adesh Gaekwad	
6	To discuss on Value Added Programs for students	<p>Dr. Anagha Joshi informed that with the advent of NEP students can go for multiple program learning, considering the same IGI has decided to launch value-added SOUL-DANCE/MUSIC/LIFE SKILLS credit programs for all students which will imbibe music, dance as well as holistic culture in them as they could perform well and become more focused and productive. This initiative would be shortly implemented for all the students of ICP.</p> <p>Mr. Sandeep Gaekwad seconded the proposal and as he stated that the management was focused for the holistic development of students. The members appreciated and congratulated team for such innovative initiative for betterment of students.</p>	
		Proposed By : Dr. Anagha Joshi	
		Seconded By : Mr. Sandeep Gaekwad	

7.

To take review and updation of R & D policy

Dr. Suvarna Ingale informed the members that, our R & D Policy was updated in December 2021, based on that many faculty members have published their research work good journals with indexing in Scopus, Web of Science and UGC approved list. Accordingly the honorarium has been distributed to faculty members who have published research as per the policy.
Dr. Manasi Wagdarikar informed that as per the requirements of SPPU, NIRF, NAAC the publications should also be done in High impact factor journals. Dr. Madhur Kulkarni suggested that for filing of Patent, incentives should be given. Considering all points the updated policy was presented for approval. The members discussed the policy and publications and appreciated the increased numbers of publication.

Proposed By : Dr. Madhur Kulkarni

Seconded By : Dr. Suvarna Ingale

MS
[Signature]

8

Any other point to be discussed with the permission of Chairperson

Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.

INDIRA COLLEGE OF PHARMACY

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 15th SEPTEMBER, 2022

TIME: 01:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 9th July, 2022.
2. To take review of IIQA Submission and SSR Preparation
3. To discuss about upgrading Smart Classrooms
4. To take review of Academic Monitoring on Outcome based education
5. To discuss on Expansion of college infrastructure
6. To discuss on Value Added Programs for students
7. To take review of and updation of R & D policy.
8. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



Shree Chanakya Education Society's
INDIRA COLLEGE OF PHARMACY, PUNE
(Affiliated to Savitribai Phule Pune University, Approved by AICTE, New
Delhi, Pharmacy Council of India & Government of Maharashtra)

ATTENDANCE OF
INTERNAL QUALITY ASSURANCE CELL
HELD ON 15th SEPTEMBER, 2022

Sr. No.	Name of the Member	Signature
1.	Dr Anagha Joshi	
2.	Dr. Dayanand Kannur	
3.	Dr. Suvarna Ingale	
4.	Dr. Madhur Kulkarni	
5.	Dr. Amir Shaikh	
6.	Dr. Archana Karnik	
7.	Dr. Manasi Wagdarikar	
8.	Dr. Rahul Buchade	
9.	Dr. Shraddha Devarshi	
10.	Mr. Shubham Pawar	
11.	Mr. Adesh Gaekwad	
12.	Mr. Sandeep Gaekwad	
13.	Mrs. Pradnya Kulkarni	
14.	Mr. Samadhan Gaikwad	
15.	Mr. Dilip Dhamale	
16.	Dr. Pandit Mali	
17.	Ms. Savya Jayachandran	
18.	Ms. Aishwarya Huparikar	
19.	Mr. Shriniwas Bhope	
20.	Dr. Mahesh Burande	
21.	Dr. Suniti Gore	

INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY, PUNE

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 03 (22-23)
3. Date of Meeting : 23 rd December, 2022	4. Time of Meeting : 12.30 p. m.
5. Place of Meeting : Indira College of Pharmacy	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Dayanand Kannur	Member Secretary- Coordinator
3. Mr. Adesh Gaekwad	Member- Management
4. Mr. Sandeep Gaekwad	Member – Administrative staff
5. Dr. Pandit Mali	Member- Local Society
6. Dr. Suvarna Ingale	Member – Teaching staff
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8. Dr. Amir Shaikh	Member – Teaching staff
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10. Dr. Manasi Wagdarikar	Member – Teaching staff
11. Mr. Sunil Kakad	Member – Teaching staff
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13. Mrs. Pradnya Kulkarni	Member – Administrative staff
14. Mr. Samadhan Gaikwad	Member – Administrative staff
15. Mr. Dilip Dhamale	Member – Administrative staff
16. Ms. Savya Jaychandran	Member – Student

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 15th September, 2022

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 15th September, 2022.

The points and action initiated as follows-

Point	Action Initiated
Item No. 2- To take review of IIQA Submission and SSR Preparation	The IIQA report was presented and approved. SSR Draft was discussed and according to suggestions received by Hon. Members the draft finalized.
Item No. 3- To discuss about upgrading Smart Classrooms	The purchase of Smart Boards was initiated.
Item No. 4- To take review of Academic Monitoring on Outcome based education	The Program Outcome attainment was calculated, and gaps were analyzed, and actions were suggested.
Item No. 6- To discuss on Value Added Programs for students	The course content for the add on Soul, Dance and Music program was designed and it was decided to launch n the New Semester.
Item No. 7- To take review and updation of R & D policy	The revised updated R&D policy was introduced.


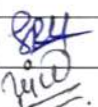

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 15th September, 2022 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

2	To take review of SSR Submission, DVV Clarifications and NAAC Peer Team Visit	Dr. Dayanand Kannur informed the members that, we have successfully submitted the SSR for 2 nd NAAC Cycle in 20 th October, 2022. The DVV Process (Data Validation and Verification) also has been completed by NAAC. In DVV process, few criteria wise clarifications were asked. We had sent the clarifications in stipulated time. Accordingly, NAAC has sent us the notification of NAAC Peer Team visit which is scheduled on 30 th January, 2023 and 31 st January, 2023. We have our documentation ready and are in the process of verification.	
		Dr. Anagha Joshi informed that the NAAC Peer Team visit will be arranged as per given Protocols by NAAC. Members discussed the same and motivated team ICP to achieve best grade.	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Anagha Joshi	

3.	To discuss about Admission schedule	<p>Dr. Amir Shaikh informed the members that, our admission rounds for all courses are declared by State Government of Maharashtra and the process is underway, there is very good reporting and huge number of enquiries for all courses. He presented the schedule of rounds for all courses. The cut off date of all admission is 10th January, 2023.</p> <p>The report was accepted unanimously.</p> <p>Proposed By : Dr. Amir Shaikh</p> <p>Seconded By : Mrs. Pradnya Kulkarni</p>	
4.	To discuss about examinations	<p>Mr. Sunil Kakad presented a report on this semester's Offline Examination. He further added that the examinations are ongoing, and we are conducting the exams as per SPPU Protocols.</p> <p>He presented the detailed schedule of SPPU examination. He also informed that the SPPU has asked the college to host the CAP center for Second year B. Pharm examinations, and all the preparations to do so in best manner were underway.</p> <p>The report was accepted.</p> <p>Proposed By : Mr. Sunil Kakad</p> <p>Seconded By : Dr. Manasi Wagdarikar</p>	
5	To take a review of Research activities in the college.	<p>Dr. Archana Karnik, informed that total 12 students have registered under the approved Guides in ICP Research center, in the first admission round conducted by SPPU. Another 6 students too have enrolled under the 2nd round, but the final approval from the University was awaited.</p> <p>Dr. Suvarna Ingale informed the members that the research incentive scheme was further updated as per the guidelines of the Management, and till now 6 Research papers were published.</p> <p>She also informed that Dr. Rahul Buchade had also published 1 patent.</p> <p>All the members congratulated the Guides and the Authors.</p> <p>Proposed By : Dr. Suvarna Ingale</p> <p>Seconded By : Dr. Archana Karnik</p>	
6	Any other point to be discussed with the permission of Chairperson	<p>Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.</p>	



Shree Chanakya Education Society's
INDIRA COLLEGE OF PHARMACY, PUNE
(Affiliated to Savitribai Phule Pune University, Approved by AICTE, New
Delhi, Pharmacy Council of India & Government of Maharashtra)

ATTENDANCE OF
INTERNAL QUALITY ASSURANCE CELL

HELD ON 23rd DECEMBER, 2022

Sr. No.	Name of the Member	Signature
1.	Dr Anagha Joshi	
2.	Dr. Dayanand Kannur	
3.	Dr. Suvarna Ingale	
4.	Dr. Madhur Kulkarni	
5.	Dr. Amir Shaikh	
6.	Dr. Archana Karnik	
7.	Dr. Manasi Wagdarikar	
8.	Dr. Rahul Buchade	
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20.	Dr. Mahesh Burande	
21.	Dr. Suniti Gore	

INDIRA COLLEGE OF PHARMACY

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 23RD DECEMBER, 2022

TIME: 12:30 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 15th September, 2022.
2. To take review of SSR Submission, DVV Clarifications and NAAC Peer Team Visit
3. To discuss about Admission schedule.
4. To discuss about SPPU examinations.
5. To take a review of Research activities in the college.
6. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy

INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY, PUNE

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 04 (22-23)
3. Date of Meeting : 25 th March, 2023	4. Time of Meeting : 01.00 p. m.
5. Place of Meeting : Indira College of Pharmacy	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Dayanand Kannur	Member Secretary- Coordinator
3. Mr. Adesh Gaekwad	Member- Management
4. Mr. Sandeep Gaekwad	Member – Administrative staff
5. Dr. Pandit Mali	Member- Local Society
6. Dr. Suvarna Ingale	Member – Teaching staff
7. Dr. Madhur Kulkarni	Member – Teaching staff
8. Dr. Amir Shaikh	Member – Teaching staff
9. Dr. Archana Karnik	Member – Teaching staff
10. Dr. Manasi Wagdarikar	Member – Teaching staff
11. Mr. Sunil Kakad	Member – Teaching staff
12. Ms. Aishwarya Huparikar	Member – Alumni
13. Mrs. Pradnya Kulkarni	Member – Administrative staff
14. Mr. Samadhan Gaikwad	Member – Administrative staff
15. Mr. Dilip Dhamale	Member – Administrative staff
16. Ms. Savya Jaychandran	Member – Student

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 23rd December, 2022

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 23rd December, 2022.

The points and action initiated as follows-


Point	Action Initiated
Item No. 2- take review of SSR Submission, DVV Clarifications and NAAC Peer Team Visit	The NAAC Peer Team had visited and inspected our college on 30 th & 31 st January, 2023. NAAC Accreditation status was reviewed and the committee has unanimously recommended NAAC Re-accreditation to ICP with A+ Grade with 3.34 points for 5 Years w. e. f. 7th February, 2023
Item No. 3- To discuss about Admission schedule	The admission process was done as per DTE, ARA norms in the prescribed time frame. We had a very great reporting and number of admissions for all courses. The admission status was reviewed.
Item No. 4- To discuss about SPPU examinations	The SPPU Examinations were conducted successfully as per SPPU Protocols.
Item No. 5- To take a review of Research activities in the college	The approved Ph.D. guide number in the institute is increased. 12 students have registered for Ph.D. under SPPU research center so far.

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 23rd December 2022 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

2	To review NAAC Peer Team Visit and NAAC Re-accreditation status.	<p>Dr. Anagha Joshi happily informed that, NAAC Peer Team had visited and inspected our college on 30th & 31st January, 2023. All the requirements and norms for NAAC Accreditation status were reviewed and the committee has unanimously recommended NAAC Re-accreditation to ICP with A+ Grade with 3.34 points for 5 Years w. e. f. 7th February, 2023. Dr. Kannur informed that, our IQAC presentation, OBE practices, documentation, policies were highly appreciated by NAAC Peer team.</p> <p>All members appreciated and congratulated team ICP for this huge success and for such a tremendous achievement. Dr. Kannur further informed that, we are now awaiting the letter from NAAC and Accreditation certificate.</p> <p>Proposed By : Dr. Anagha Joshi</p> <p>Seconded By : Dr. Dayanand Kannur</p>	
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3.

To discuss on FIST Grant Application

Dr. Anagha Joshi informed the members that, Department of Science and Technology (DST), Government of India has called for proposals from universities and Technical Institutions under "(FIST) Program - 2022" - (Fund for Improvement of S&T Infrastructure in Universities and Higher Educational Institutions). The grant is introduced by DST to provide basic infrastructure and enabling facilities for promoting R&D activities in new and emerging areas and attracting fresh talents. We are applying for this grant for Pharmaceuticals Department and Dr. Madhur Kulkarni will be the Principal Investigator for the said program. The grant will amount to around 1 Crore, out of which DST will sanction Rupees Seventy-Five Lakhs and 1/4th amount i.e., Rs. 25,00,000/- (Rupees Twenty-Five Lakh) will be borne by the college. The members asked Dr. Joshi and Dr. Madhur Kulkarni to submit the appropriate proposal for this grant and it was decided that 1/4th expenses of Rupees Twenty-Five Lakh will be borne by the college.

Proposed By : Dr. Anagha Joshi

ML
MS

Seconded By : Dr. Madhur Kulkarni

4.




To discuss about increase in MOU's, tie ups with industry

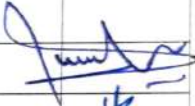


Dr. Pandit Mali highlighted the need of increasing more research-oriented tie ups with the industries and renowned organizations. He suggested that we need to strengthen our Industry Institute Partnership in upcoming days. Dr. Tarita Shankar seconded the same saying we need to strategically connect with the industry people to increase MOU's. Members agreed on the same and after thorough discussion various suggestions were put forth regarding identifying potential industries for collaborations and leveraging existing networks to expand MOU's. The discussion revolved around forging stronger ties with industries. The members discussed the importance of aligning organizational objectives with industry requirements, identifying key sectors for collaboration, and establishing a framework which would be beneficial for both parties. Dr. Shankar asked Dr. Anagha Joshi to follow up with the same.


Proposed By : Dr. Pandit Mali

Joshi

Seconded By : Dr. Tarita Shankar

5	To discuss about the application of Autonomous status.	<p>Dr. Anagha Joshi informed the committee members that, as we are re-accredited with A+ Grade and 3.34 CGPA, we are eligible to apply for Autonomous Status to UGC and SPPU as per UGC Act. Members appreciated this and asked team ICP to gear up for Autonomous application in upcoming days. Dr. Joshi further suggested that, as per Autonomy Norms, we would need to revise the mandatory statutory bodies as per UGC Act constitutions. Mr. Adesh Gaekwad seconded the same and the committee members ask Dr. Joshi and team to revise the statutory bodies as per norms.</p> <p>Proposed By : Dr. Anagha Joshi</p> <p>Seconded By : Mr. Adesh Gaikwad</p>	
6.	To discuss about Clinical Pharmacy CONCLAVE in April - 2023	<p>Dr. Suvarna Ingale informed all the members that to give better insights regarding Clinical Pharmacy a 2 day National Conclave would be organized by ICP. Different eminent speakers all around the nation have been invited as resource persons. The Pharm. D students will gain most out of the deliberations. Dr. Tarita Shankar suggested to invite Ms. Rekha Dubey, CEO Aditya Birla Hospital as the Chief Guest of the inauguration function of the conclave.</p> <p>The suggestion was unanimously accepted.</p> <p>Proposed By : Dr. Suvarna Ingale</p> <p>Seconded By : Dr. Tarita Shankar</p>	
7.	To take review of R & D Policy and necessary updation in the policy.	<p>Dr. Madhur Kulkarni gave an overview of the new R & D Policy implemented w.e.f. 1st November, 2022. The Committee members discussed the R & D Policy, highlighting its strengths, areas needing improvement and outline necessary adjustments to align it with current organizational goals. The members contributed valuable insights regarding the policy's impact on their respective departments and suggested changes crucial for their efficient functioning. The policy was unanimously approved. Also, members discussed a tentative timeline for the revision process, aiming to review the policies time to time.</p> <p>Proposed By : Dr. Madhur Kulkarni</p> <p>Seconded By : Dr. Manasi Wagdarikar</p>	

<p>To discuss on SPPU Staff Selection Process, Teachers Approvals and Ph.D. guideship</p>	<p>Mrs. Pradnya Kulkarni informed the members that the Staff Selection committee of Savitribai Phule Pune University visited our institute on 14th March, 2023 to recruit employees as per SPPU norms. Total 18 faculty members were selected in the Staff Selection process on various posts. Now they will be approved teachers of SPPU. The faculty approvals are awaited from the university of such selected staff. Now more than 75 % of ICP faculties are approved by SPPU. Members appreciated the same and the report of the same was unanimously accepted.</p> <p>Dr. Dayanand Kannur further informed us that we have also applied for Ph.D. guideship of newly appointed Professors and Associate Professors to enroll more Ph. D students and strengthen the R & D activities. Their Ph.D. guide approvals are also awaited. Members appreciated and accepted the report unanimously.</p> <p>Proposed By : Mrs. Pradnya Kulkarni</p> <p>Seconded By : Dr. Dayanand Kannur</p>	 
<p>9. To discuss about introduction of holistic development program- SOUL for students/</p>	<p>Dr. Tarita Shankar emphasized need of a Holistic development program of our students which will focus on nurturing various aspects of students' development, including academic, emotional, social, and personal growth. She further highlighted that such program is a need of government's NEP initiative and shall be designed in a such way, aiming various activities and initiatives to create a well-rounded experience for students. Dr. Mali seconded the same and members discussed probable content of such inducted program can include music, sports and extracurricular activities. The probable response, participation of students, responsibilities and roles were discussed, including faculty involvement, administrative support.</p> <p>Dr. Tarita Shankar asked Dr. Anagha Joshi to introduce a holistic development 'SOUL' Program, for Pharmacy students, which has been already introduced for other IGI students, starting the same from next academic year 2024-2025. This great initiative was highly appreciated by the members.</p> <p>Proposed By : Dr. Tarita Shankar</p> <p>Seconded By : Dr. Pandit Mali</p>	

10.	New building with Infrastructure	<p>Dr. Anagha Joshi informed the members that, we are applying for 100 intake for B. Pharm. Course this year. Also, we are planning few new courses under future Autonomous status and addition of major PG specializations like Pharma MBA, M.Pharm Phytopharmacy & Phytomedicine are also on our agenda.</p> <p>As per discussion in the Governing Council meeting, our management has earmarked Star hostel building for ICP, to implement these courses smoothly. The building is renovated as per new intakes requirements and the expansion work is completed and the building is now ready to be utilized. A huge library, separate reading room, spacious, well- equipped labs are created in the new building as per requirement. Mr. Adesh Gaikwad Joint Secretary and Chief Project Officer presented a report of the expansion. The report was discussed in details and was approved unanimously.</p>	
		Proposed By : Dr. Anagha Joshi	
		Seconded By : Mr. Adesh Gaikwad	
11.	Any other point to be discussed with the permission of the Chairperson.	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.	

INDIRA COLLEGE OF PHARMACY

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

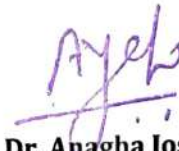
TO BE HELD ON 25th MARCH, 2023

TIME: 01:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 23rd December, 2022.
2. To take review of NAAC Peer Team Visit and NAAC Re-accreditation status.
3. To discuss on FIST Grant Application.
4. To discuss about increase in MOU's, tie ups with industry
5. To discuss about the application of Autonomous status.
6. To discuss about CONCLAVE - 2023
7. To take review of R & D Policy and necessary updation in the policy.
8. To discuss on SPPU Staff Selection Process, Teachers Approvals and Ph.D. guideship
9. To discuss about introduction of holistic development program- SOUL for students/
10. To take a review of Research activities in the college.
11. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
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Principal
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Shree Chanakya Education Society's
INDIRA COLLEGE OF PHARMACY, PUNE
(Affiliated to Savitribai Phule Pune University, Approved by AICTE, New
Delhi, Pharmacy Council of India & Government of Maharashtra)

ATTENDANCE OF
INTERNAL QUALITY ASSURANCE CELL
HELD ON 25th March, 2023

Sr. No.	Name of the Member	Signature
1.	Dr Anagha Joshi	
2.	Dr. Dayanand Kannur	
3.	Dr. Suvarna Ingale	
4.	Dr. Madhur Kulkarni	
5.	Dr. Amir Shaikh	
6.	Dr. Archana Karnik	
7.	Dr. Manasi Wagdarikar	
8.	Dr. Rahul Buchade	
9.	Dr. Shraddha Devarshi	
10.	Mr. Shubham Pawar	
11.	Mr. Adesh Gaekwad	
12.	Mr. Sandeep Gaekwad	
13.	Mrs. Pradnya Kulkarni	
14.	Mr. Samadhan Gaikwad	
15.	Mr. Dilip Dhamale	
16.	Dr. Pandit Mali	
17.	Ms. Savya Jayachandran	Absent
18.	Ms. Aishwarya Huparikar	
19.	Dr. Shriniwas Bhope	Absent
20.	Dr. Mahesh Burande	Absent
21.	Dr. Suniti Gore	Absent