

SHREE CHANAKYA EDUCATION SOCIETY'S

INDIRA COLLEGE OF PHARMACY, PUNE

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 14th JULY, 2023

TIME: 11:30 A.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 25th March 2023.
2. To discuss about application to UGC and SPPU for Autonomous status.
3. To discuss about add on certification programs to be offered for various classes.
4. To discuss report on FDP's.
5. To discuss about admission schedule for the Academic Year 2023-2024.
6. To discuss about International Yoga Day celebrations
7. To discuss about Health Check-up Camps.
8. To discuss about General Check -up of New Joiners
9. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy

**INTERNAL QUALITY ASSURANCE CELL MEETING FOR
SCES'S INDIRA COLLEGE OF PHARMACY, PUNE**

Name of the Institute :- Shree Chanakya Education Society's Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 01 (23-24)
3. Date of Meeting : 14 th July, 2023	4. Time of Meeting : 11.30 a. m.
5. Place of Meeting : Indira College of Pharmacy- Conference Room	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Mahesh Burande	External Expert
3. Mr. Adesh Gaekwad	Member- Management
4. Mr. Sandeep Gaekwad	Member - Administrative staff
5. Dr. Pandit Mali	Member- Local Society
6. Dr. Dayanand Kannur	Member Secretary- Coordinator
7. Dr. Suvarna Ingale	Member - Teaching staff
8. Dr. Madhur Kulkarni	Member - Teaching staff
9. Dr. Manasi Wagdarikar	Member - Teaching staff
10. Dr. Amir Shaikh	Member - Teaching staff
11. Dr. Archana Karnik	Member - Teaching staff
12. Dr. Shraddha Devarshi	Member - Teaching staff
13. Mr. Shubham Pawar	Member - Teaching staff
14. Ms. Aishwarya Huparikar	Member - Alumni
15. Mrs. Pradnya Kulkarni	Member - Administrative staff
16. Mr. Samadhan Gaikwad	Member - Administrative staff
17. Mr. Dilip Dhamale	Member - Administrative staff
18. Ms. Savya Jaychandran	Member - Student

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 25th March, 2023

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 25th March, 2023.

The points and action initiated as follows-

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Point	Action Initiated
Item No. 3- To discuss on FIST Grant Application	We have applied for the FIST Grant proposal. The approval is awaited.
Item No. 4- To discuss about increase in MOU's, tie ups with industry	Few MOU's and tie ups were added. The report was approved unanimously.
Item No. 5- To discuss about the application of Autonomous status.	We have applied for Autonomous status to University Grant Commission and Savitribai Phule Pune University. The approval is in process.
Item No. 6- To discuss about Clinical Pharmacy CONCLAVE in April - 2023	A two days Clinical Pharmacy CONCLAVE was successfully conducted in April, 2023.
Item No. 7- To take review of R & D Policy and necessary updation in the policy	New R & D Policy is implemented w.e.f. 1 st November, 2022
Item No. 9- To discuss about introduction of holistic development program- SOUL for students	The SOUL Program will be implemented from this Academic Year 2023-2024.
Item No. 10.- New building with Infrastructure	The expansion of ICP Star Building is completed as per requirement.

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 25th March, 2023 are hereby approved".

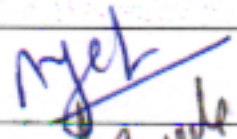
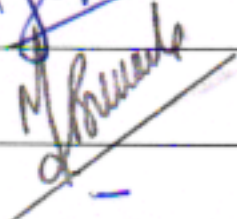
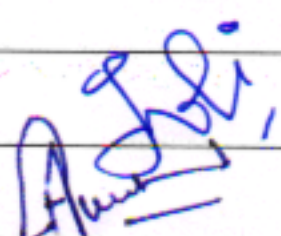
Proposed By : Dr. Dayanand Kannur

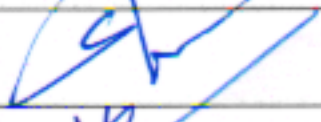
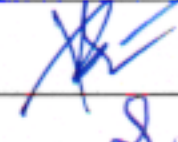
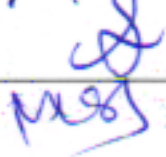
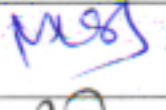


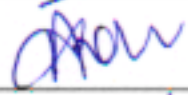



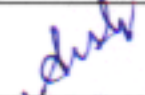
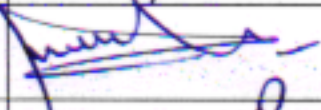
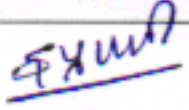

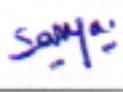
Seconded By : Dr. Anagha Joshi

2.	To discuss about application to UGC and SPPU for Autonomous status.	Dr. Anagha Joshi informed the committee members that, as per UGC Act, we have applied for Autonomous status to UGC and SPPU in June, 2023. We will get the decision by UGC tentatively in August, 2023. As per Autonomy Norms, we would need to revise the mandatory statutory bodies as per UGC constitutions. Mr. Adesh Gaekwad seconded the same and the committee members ask Dr. Joshi and team to revise the statutory bodies as per norms.
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3.	To discuss about add on certification programs to be offered for various classes.	<p>Dr. Anagha Joshi informed the members that, to ensure students' overall development and skill enhancement we conduct Add on Certification Programs every year. She presented a report of last years Certification Programs. The further added that, many students are getting benefitted by this Add on Programs. Members discussed the report in detail and appreciated the same.</p> <p>Dr. Mahesh Burande suggested that, to make students skilled while working in the industry set up, we must introduce certification courses like hands on trainings on analytical instruments, equipments, formulation development, Conventional and alternative preclinical screening methods, placement readiness etc. The point was discussed thoroughly. Dr. Kannur added that considering suggestion by Dr. Burande, we will design few certification programs according to the needs and implement in the year.</p>
4.	To discuss about FDP's.	<p>Dr. Suvarna Ingale presented a report on FDP's attended by faculty. She informed the members that, our <u>35</u> faculty members attended <u>56</u> FDP's throughout the year. The members appreciated the same and the report was unanimously accepted.</p>
5.	To discuss about admission schedule for the Academic Year 2023-2024.	<p>Dr. Amir Shaikh informed the members that, our admission rounds for all courses are declared by State Government of Maharashtra and the process is underway, there is very good reporting and huge number of enquiries for all courses. He presented the schedule of rounds for all courses. The cutoff date of all admission is around August last week. The report was accepted unanimously.</p>
6.	To discuss about International Yoga Day celebrations	<p>Dr. Amir Shaikh informed the members that, we have celebrated Annual World Yoga Day on 21st June on widely. We arranged Yoga sessions and lecture on Healthy lifestyle benefits on this occasion. Many students and staff participated in Yoga and health day enthusiastically. He further suggested that to promote the yoga, sports culture and moot healthy atmosphere amongst the faculty and staff, some sports events may be conducted annually, it will benefit the workplace in positive manner. Dr. Kannur seconded the suggestion, and it was decided after discussion, that various sports tournaments can be conducted for Faculty and staff to promote healthy atmosphere.</p>

7.	To discuss about Health Check-up for employees	<p>Mr. Sandeep Gaekwad informed the members that, Every Year IGI organizes various types of health camps for the employees. Under Staff welfare scheme, General Health Check-Up Camp in collaboration with Thyrocare Technologies Limited was organized in February- March- 2023. The staff aged 40 years and above was covered under this health check up. Around 42 staff members from ICP were benefitted. Test such as Random Sugar, Lipid Profile, HBA1C etc. were covered and medical assistance was provided.</p> <p>He further informed that health camp on Thylessamia, Mammogram and Pap Smear Testing, dental camp etc. are on agenda this year. We will organize such camps for employees in due course of timings. Also, IGI is planning to set up a Permanent Primary Health Center in Universe Campus soon. The process is ongoing. All members appreciated the efforts of Team IGI.</p>
8.	To discuss about General Check - up of New Joiners	Dr. Pandit Mali suggested that, we must do the health check- up for the new joiners to check whether the employee is fit to join or not. He further added that, we can enter into a MOU for this with our collaborative hospitals. The suggestion was taken positively and Mr. Sandeep Gaekwad took a note of this and stated that, he will initiate the process taking into consideration the opinion of top management.
9.	Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.

Sr. No.	Name of the Member	Designation	Signature
1.	Dr. Anagha Joshi	Chairman	
2.	Dr. Mahesh Burande	External Expert	
3.	Dr. Shriniwas Bhope	External Expert	
4.	Dr. Suniti Gore	External Expert	
5.	Dr. Pandit Mali	Member- Local Society	
6.	Mr. Adesh Gaekwad	Member- Management	

7.	Mr. Sandeep Gaekwad	Member - Administrative staff	
8.	Dr. Dayanand Kannur	Member Secretary- Coordinator	
9.	Dr. Suvarna Ingale	Member - Teaching staff	
10.	Dr. Madhur Kulkarni	Member - Teaching staff	
11.	Dr. Manasi Wagdarikar	Member - Teaching staff	
12.	Dr. Amir Shaikh	Member - Teaching staff	
13.	Dr. Archana Karnik	Member - Teaching staff	
14.	Mr. Sunil Kakad	Member - Teaching staff	
15.	Dr. Shraddha Devarshi	Member - Teaching staff	
16.	Mr. Shubham Pawar	Member - Teaching staff	
17.	Ms. Aishwarya Huparikar	Member - Alumni	
18.	Mrs. Pradnya Kulkarni	Member - Administrative staff	
19.	Mr. Samadhan Gaikwad	Member - Administrative staff	
20.	Mr. Dilip Dhamale	Member - Administrative staff	
21.	Ms. Savya Jaychandran	Member - Student	

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AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 20th SEPTEMBER 2023

TIME: 01:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 14th July, 2023.
2. To take review of AQAR Submission.
3. To discuss about celebration of Anti-ragging week
4. To take review of Academics, examination and placement activities
5. To discuss on Result Analysis for the Academic Year 2022-2023
6. To discuss about Outcome Based Education
7. To discuss about NEP implementation
8. To discuss about Dental check up camp and Thalassemia Awareness camp
9. To discuss about First Aid and BSL and Fire safety training to be arranged for staff
10. To update about implementation of SOUL Program
11. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy

**INTERNAL QUALITY ASSURANCE CELL MEETING FOR
SCES'S INDIRA COLLEGE OF PHARMACY, PUNE**

Name of the Institute :- Shree Chanakya Education Society's Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 02 (23-24)
3. Date of Meeting : 20 th September, 2023	4. Time of Meeting : 01.00 p. m.
5. Place of Meeting : Indira College of Pharmacy- Conference Room	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Mahesh Burande	External Expert
3. Dr. Shriniwas Bhope	External Expert
4. Mr. Adesh Gaekwad	Member- Management
5. Mr. Sandeep Gaekwad	Member - Administrative staff
6. Dr. Pandit Mali	Member- Local Society
7. Dr. Dayanand Kannur	Member Secretary- Coordinator
8. Dr. Suvarna Ingale	Member - Teaching staff
9. Dr. Madhur Kulkarni	Member - Teaching staff
10. Dr. Manasi Wagdarikar	Member - Teaching staff
11. Dr. Amir Shaikh	Member - Teaching staff
12. Dr. Archana Karnik	Member - Teaching staff
13. Mr. Sunil Kakad	Member - Teaching staff
14. Dr. Shraddha Devarshi	Member - Teaching staff
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16. Ms. Aishwarya Huparikar	Member - Alumni
17. Mrs. Pradnya Kulkarni	Member - Administrative staff
18. Mr. Samadhan Gaikwad	Member - Administrative staff

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 14th July, 2023

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 14th July, 2023.

The points and action initiated as follows-

Point	Action Initiated
Item No. 3- To discuss about add on certification programs to be offered for various classes.	Certification Program on Hands-On Training on Analytical Instruments was successfully conducted between 12/08/2023 to 13/04/2023. The other designed certification programs will be delivered in due course of time.
Item No. 5- To discuss about Admission schedule	The admissions of B. Pharmacy and Pharm. D. courses are completed. M. Pharm. and Pharm. D. Post Baccalaureate admission process is ongoing.
Item No. 8- To discuss about General Check -up of New Joiners	The MOU for General Check up of New joiner employees is in process in collaboration with Aditya Birla Memorial Hospital.

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 14th July, 2023 are hereby approved".

Proposed By : Dr. Dayanand Kannur

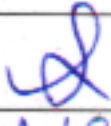
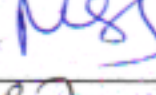
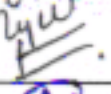

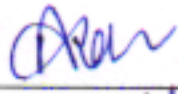
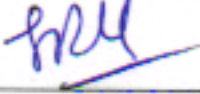
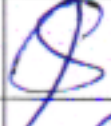
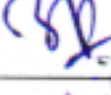


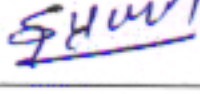
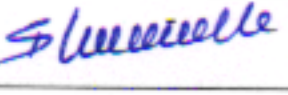

Seconded By : Dr. Anagha Joshi

2.	To take review of AQAR Submission	Dr. Dayanand Kannur updated members about NAAC Annual Quality Assurance Report (AQAR) procedure 2022-2023. This is a mandatory procedure was completed in July, 2023. He presented some highlights of our AQAR. The members discussed the same and approved the AQAR.
3.	To discuss celebration of Anti-ragging week	Mrs. Pradnya Kulkarni informed the members that Anti Ragging Week was celebrated in our college from 12 th August 2023 to 18 th August 2023. She presented a report of Anti Ragging Week activities to the members. The members discussed the same and unanimously accepted the report.
4.	To take review of Academics, examination and placement activities	Dr. Archana Kamik informed the members that, we have completed the Academics in smoothly last year as per SPPU schedule. Mr. Sunil Kakad presented a report of examination activities. Dr. Kannur presented a report of placement activities last year. Members discussed the Academics, examination and placement reports and approved the same.

5.	To discuss Result Analysis for the Academic Year 2022-2023	<p>Dr. Dayanand Kannur informed that SPPU Examinations for Final Year B. Pharm., M. Pharm. Pharm. D. were held in the month of May/June, 2023, the result of the same was declared in September, 2023 first week. He shared the result with pride with the members. The passed percentage of Final Year for B. Pharm. is 96.00 % and M. Pharm. and Pharm. D. is 100%. Dr. Kannur further stated that, the passing percentage of ICP is higher as compare to University results. The copy and detailed result analysis was circulated.</p> <p>Everybody congratulated the team Indira College of Pharmacy for the encouraging results.</p>
6.	To discuss Outcome Based Education	<p>Dr. Suvarna Ingale informed members that OBE was effectively implemented and was practised. The attainment calculations were encouraging with many faculty members have incremental rise in the attainment scores. Dr. Kannur suggested for effective implementation of OBE software needs to be purchased, which will increase the efficiency and overall attainment precision.</p>
7.	To discuss NEP implementation	<p>Dr. Pandit Mali explains the members about NEP- 2020 policy. He said that, the NEP-2020 policy of Government of India aims to ensure that education is inclusive, equitable, and of high quality while promoting a fair and accountable educational system across the country. The policy focuses on foundational literacy, digital access, teacher training, and regulatory reforms. So it is need of hour that we need to implement the policy in IGI. Dr. Anagha Joshi informed that, Pharmacy Council of India has not yet implemented NEP Policy for Pharmacy courses. But, looking at the futuristic perspective we might need to implement it soon.</p> <p>The NEP implementation point was discussed amongst the members thoroughly, and it was decided to arrange sessions by eminent educationist and NEP experts for IGI staff to give them insights of NEP and effective implementation of all aspects of NEP-2020.</p>
8.	To discuss Dental check up camp and Thalassemia Awareness camp	<p>Mr. Sandeep Gaekwad informed the members that, Every Year IGI organizes various types of health camps for the employees. Under Staff welfare scheme, we are planning to organize a Dental Checkup Camp and Thalassemia Awareness Camp tentatively in the month of October and November. The effort was appreciated by all members.</p>

9.	To discuss First Aid and BSL and Fire safety training to be arranged for staff	Mr. Adesh Gaekwad suggested that, under Disaster Management we should organized First Aid & BLS Training Program and Fire Safety training for the staff members. It is not only for protecting yourself but protecting others and minimizing the damage. The members appreciated his suggestion, and it was decided to organize the programs for staff.
10.	To update about implementation of SOUL Program	Dr. Anagha Joshi informed that with the advent of NEP students can go for multiple program learning, considering the same IGI has decided to launch value-added SOUL-DANCE/MUSIC/LIFE SKILLS credit programs for all students which will imbibe music, dance as well as holistic culture in them as they could perform well and become more focused and productive. This initiative is implemented for all the students of ICP from the Academic Year 2023-2024 and the students are enjoying the creative co-curricular activities of the program. The members appreciated and congratulated team for such innovative initiative for betterment of students.
11.	Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.

Sr. No.	Name of the Member	Designation	Signature
1.	Dr. Anagha Joshi	Chairman	
2.	Dr. Mahesh Burande	External Expert	
3.	Dr. Shrinivas Bhope	External Expert	
4.	Dr. Suniti Gore	External Expert	
5.	Dr. Pandit Mali	Member- Local Society	
6.	Mr. Adesh Gaekwad	Member- Management	
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21.	Ms. Savya Jaychandran	Member - Student	

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TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 14th DECEMBER, 2023

TIME: 12:30 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 20th September, 2023.
2. To discuss the approval of FIST Research Proposal grant.
3. To discuss the receipt of Autonomous status.
4. To discuss the tentative compositions of Governing Body, Academic Council and Board of studies
5. To discuss about the introduction of Master in Business Administration program
6. To take review of Final Admissions
7. To discuss about the application to SERB Sure Grants
8. To discuss about FDP to be organized in collaboration with IIM Ahmedabad.
9. To discuss on purchase of OBE softwares.
10. To take review of health checkup camps and discuss on upcoming Health checkup camps
11. To discuss about arranging National Level Conference.
12. To take a review of Research activities in the college.
13. To take review on certification courses
14. Arranging trainings for teaching and non-teaching staff.
15. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy

**INTERNAL QUALITY ASSURANCE CELL MEETING FOR
SCES'S INDIRA COLLEGE OF PHARMACY, PUNE**

Name of the Institute :- Shree Chanakya Education Society's Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 03 (23-24)
3. Date of Meeting : 14 th December, 2023	4. Time of Meeting : 12.30 p. m.
5. Place of Meeting : Indira College of Pharmacy- Conference Room	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Mahesh Burande	External Expert
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20. Ms. Savya Jaychandran	Member – Student

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 20th September, 2023

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 20th September, 2023.

The points and action initiated as follows-

Point	Action Initiated
Item No. 6- To take review of Outcome Based Education	OBE was effectively implemented and was practised. The attainment calculations were encouraging with many faculty members have incremental rise in the attainment scores.
Item No. 7- To discuss about NEP implementation	<p>A series of seminars and session for NEP implementation is planned for entire IGI staff.</p> <ol style="list-style-type: none"> 1. Eminent personnels, Dr. Nitin Karmalkar, Former Vice Chancellor, Pune University, Chairman, NEP Implementation Steering Committee, State of Maharashtra and Dr. Anil Rao, Member, NEP Implementation Steering Committee, State of Maharashtra, enlighten the staff in First seminar of the series on 23rd November, 2023. 2. Second seminar under this series - Embracing the National Education Policy (NEP) was delivered by Dr. Pandit Mali, CEO- Indira Group of institutes on 12th December 2023.
Item No. 8- To discuss about Dental check up camp and Thalassemia Awareness camp	The Dental checkup camp for employee was arranged in campus from 6 th to 9 th October 2023. The thalassemia camp will be arranged on 23 rd December, 2023.
Item No. 9 - To discuss about First Aid and BSL and Fire safety training to be arranged for staff	A Practical demonstrating training session on First Aid and BSL was organized on 1 st December, 2023 and Fire safety training session was organized on 9 th December, 2023.
Item No. 10 - To discuss about Implementation of SOUL Program	The SOUL Program is already implemented from the Academic Year 2023-2024.

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 20th September, 2023 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

2.	To discuss the approval of FIST Research Proposal grant.	<p>Dr. Anagha Joshi informed the members that, ICP has received the Research grant worth Rs. 68 Lakhs for equipments and research under FIST (Fund Improvement of S & T Infrastructure in Higher Education institutions), which is initiated by Government of India. Dr. Madhur Kulkarni and Dr. Anagha Joshi presented the Proposal for the grant at New Delhi, and the proposal was approved by the Government.</p> <p>Everybody congratulated the team Dr. Anagha Joshi, Dr. Madhur Kulkarni, and Indira College of Pharmacy for this tremendous achievement.</p> <p>Dr. Madhur Kulkarni our core research faculty will be the Head Investigator of this Project with her department. She said that, she will follow up further with authorities for grant encashment.</p>
3.	To discuss on receipt of Autonomous Status	<p>Dr. Anagha Joshi was delighted to informed the GC members that, we had applied to UGC and SPPU for Autonomous status after declaration of our great NAAC result. Now, UGC and SPPU both has granted us the Approval as an Autonomous Institute for 10 Year from the Academic Year 2023-2024 to 2032-2033. The members appreciated this tremendous achievement and congratulated team ICP.</p>
4.	To discuss the tentative compositions of Governing Body, Academic Council and Board of studies	<p>Dr. Anagha Joshi informed the members that, as per Autonomy Act, we need to form new mandatory committees, the Governing Body, Academic Council and Board of studies with renowned experts and try to introduce innovative courses and societal approach. She further added that, as per suggestion from current Governing Council members, we have formed a tentative formation of Governing Body, Academic Council and Board of studies. The compositions were presented to IQAC members for any suggestions.</p>
5.	To discuss about the introduction of Master in Business Administration program	<p>Dr. Dayanand Kannur informed the members that, as there is a need of an hour and increased demand for the Management courses, we may start master's in business administration course in our institute under Autonomous status. In the said course, we may offer general as well as Pharma and Healthcare specializations.</p>

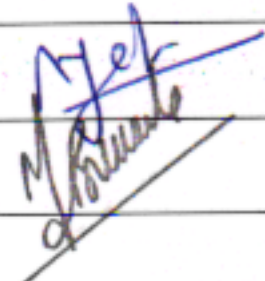
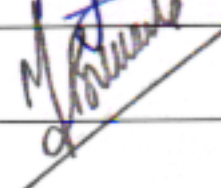
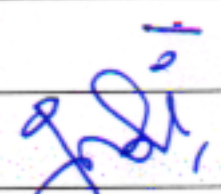
		<p>This point was in the agenda of Governing Council meeting dated 9th December, 2023 and it was resolved that, Shree Chanakya Education Society's Indira College of Pharmacy, Tathawade, Pune will apply to AICTE for approval to start New MBA Course under Autonomy as per the provisions of APH draft 2024-2027 and in tune with NEP 2020. And shall allocate, Land measuring 2 Acre and building thereon and required funds for the new course. Also shall also allocate required funds for the requisite facilities such as Land, additional carpet and Built-up area, appointment of required Faculty, procurement of Equipment, furniture, working capital and other required entities as applicable for the smooth functioning of the same.</p>																																																																								
6.	To take review of Final Admissions	<p>Dr. Amir Shaikh informed that, we have completed the admissions of B. Pharm., M. Pharm. (Pharmaceutics), Pharm. D., Pharm. D. Post Baccalaureate, M. Pharm. Pharmaceutical QA, M. Pharm. Pharmacology and D. Pharm as follows for the Academic Year 2023-2024-</p> <table border="1" data-bbox="835 1463 1887 1605"> <thead> <tr> <th>B. Pharm</th> <th>Regular</th> <th>EWS TFWS</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Intake</td> <td>100</td> <td>15</td> <td>115</td> </tr> <tr> <td>Actual</td> <td>100</td> <td>10</td> <td>110</td> </tr> </tbody> </table> <table border="1" data-bbox="835 1656 1887 1843"> <thead> <tr> <th>M. Pharm- Pharmaceutics</th> <th>Regular</th> <th>EWS</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Intake</td> <td>15</td> <td>02</td> <td>17</td> </tr> <tr> <td>Actual</td> <td>15</td> <td>01</td> <td>16</td> </tr> </tbody> </table> <table border="1" data-bbox="835 1893 1887 2036"> <thead> <tr> <th>Pharm. D.</th> <th>Regular</th> <th>EWS</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Intake</td> <td>30</td> <td>03</td> <td>33</td> </tr> <tr> <td>Actual</td> <td>30</td> <td>02</td> <td>32</td> </tr> </tbody> </table> <table border="1" data-bbox="835 2080 1887 2223"> <thead> <tr> <th>Pharm. D. PB</th> <th>Regular</th> <th>EWS</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Intake</td> <td>10</td> <td>01</td> <td>11</td> </tr> <tr> <td>Actual</td> <td>10</td> <td>01</td> <td>11</td> </tr> </tbody> </table> <table border="1" data-bbox="835 2273 1887 2460"> <thead> <tr> <th>M. Pharm- Pharm. QA</th> <th>Regular</th> <th>EWS</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Intake</td> <td>15</td> <td>02</td> <td>17</td> </tr> <tr> <td>Actual</td> <td>15</td> <td>01</td> <td>16</td> </tr> </tbody> </table> <table border="1" data-bbox="835 2510 1887 2686"> <thead> <tr> <th>M. Pharm- Pharmacology</th> <th>Regular</th> <th>EWS</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Intake</td> <td>09</td> <td>01</td> <td>10</td> </tr> <tr> <td>Actual</td> <td>09</td> <td>01</td> <td>10</td> </tr> </tbody> </table>	B. Pharm	Regular	EWS TFWS	Total	Intake	100	15	115	Actual	100	10	110	M. Pharm- Pharmaceutics	Regular	EWS	Total	Intake	15	02	17	Actual	15	01	16	Pharm. D.	Regular	EWS	Total	Intake	30	03	33	Actual	30	02	32	Pharm. D. PB	Regular	EWS	Total	Intake	10	01	11	Actual	10	01	11	M. Pharm- Pharm. QA	Regular	EWS	Total	Intake	15	02	17	Actual	15	01	16	M. Pharm- Pharmacology	Regular	EWS	Total	Intake	09	01	10	Actual	09	01	10
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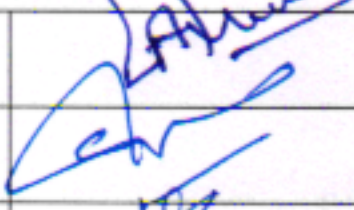
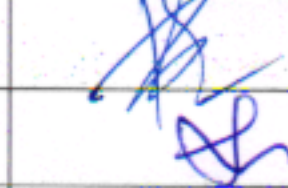
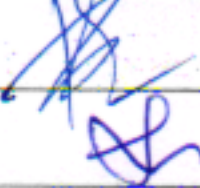

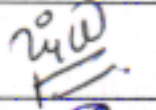

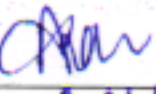
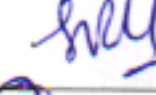

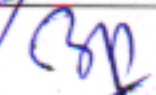
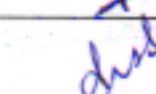
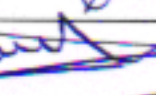
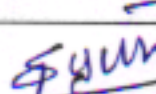
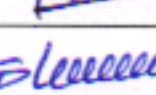
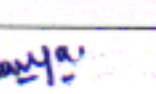

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7.	To discuss about the application to SERB Sure Grants.	Dr. Dayanand Kannur informed the members that, our three faculty members Dr. Dayanand Kannur, Dr. Suvarna Ingale and Dr. Digambar Ambikar has applied for the SERB SURE individual grant. Members suggested to follow up further with authorities. Members appreciated team ICP for growing and nurturing research culture.												
8.	To discuss about FDP to be organized in collaboration with IIM Ahmedabad	<p>Dr. Pandit Mali informed the members that, Dr. Tarita Shankar, our Chairperson and Founder Secretary and Chief Managing Trustee has always motivated our staff to learn new things, adapt changes, nurture self and others and grow. She insists the staff to update themselves taking new challenges, learning dynamic things for their betterment.</p> <p>With this thought she has planned a Two-days Leadership Development program in January, 2024 for 50 IGI top management members in collaboration with IIM- Ahmedabad. IGI will take care of all expenses for this leadership program. This program will be great learning opportunity for the selected members in aspects of Leadership, strategies, team building etc.</p> <p>Everyone congratulated and appreciated Dr. Tarita Shankar and team IGI for providing such growing and nurturing culture.</p>												
9.	To discuss on purchase of OBE softwares	Dr. Dayanand Kannur informed the members that, as per discussion in previous meeting, we have contacted Mr. Shubham Purandare, Founder & CEO, Studium Tech for OBE Software purchasing. The Brief demo of the Studium software and how can Indira group of institutions leverage a technology platform for making the quality assurance process streamlined was conducted on 23 rd January, 2024. The process is ongoing.												

10.	To take review of health checkup camps and discuss on upcoming Health checkup camps.	<p>Dr. Sandeep Gaekwad informed that, as discussed in previous meeting, IGI had organized a Dental Checkup Camp in association with Health Chakra for all interested students and staff members. The checkup was organized so that those interested could avail consultation. A mobile health van was stationed at several IGI institutes during a course of 4 days during working hours, so that those interested could consult and undergo required treatment. The dental checkup camp had special rates for IGI, along with a dashboard for the patients to check their treatment reports and their x-rays. 6th to 9th October 2023. The thalassemia camp will be arranged on 23rd December, 2023.</p> <p>Also, as per previous meetings' point about New joiners health checkup, he updated the members that, IGI has entered in a MOU with Aditya Birla memorial Hospital (ABMH) for medical health checkup of new employees. This checkup will be conducted monthly or as new employees join IGI, so as to understand any medical history or any medical issues of the employee. The checkup will include several tests, such as blood test, ECG, chest x-ray, BMI, etc. The test report will contain a fitness certificate, which states whether the patient is medically fit to join as an employee or not.</p> <p>He also informed that, as per suggestion by Dr. Tarita Shankar, our Chairperson and Founder Secretary and Chief Managing Trustee, we are planning a Mammogram and Pap Smear Testing camp for women employees whose age is 40 years and above.</p> <p>All members appreciated team IGI for such Health beneficial initiatives for their employees.</p>
11.	To discuss about arranging National Level Conference	<p>Dr. Dayanand Kannur informed the members that, we are organizing a One day National conference on "Functional Polymers: Applications and Advantages in Development of Oral Solid Dosage Forms" in collaboration with Shin-Etsu Chemical Tylose India Pvt. Ltd. in February, 2024. He informed that more than 300 participants are expected and we are processing the requirement and following up. The members appreciated the same.</p>

12.	To take a review of Research activities in the college	Dr. Suvarna Ingale presented a report on Research paper publications, patents, grants etc. She further added that the Research work is enhanced enormously this year. The report was thoroughly discussed and approved. The R & D cell of ICP got praise from members.
13.	To take review on certification courses	<p>Dr. Anagha Joshi informed the members that, as per suggestion from Dr. Burande following certification programs were designed and implemented -</p> <ul style="list-style-type: none"> • Hands-On Training on Analytical Instruments (30 Hours) was successfully conducted between 12/08/2023 to 13/08/2023. More than 90 student enrolled for the course. • Hands-On Training on Conventional and Alternative Pre-clinical Screening Methods (30 Hours) was successfully conducted between 03/10/2023 till date (Class wise batches). Schedule for few classes is till April, 2024. More than 125 UG and PG student enrolled for the course. • Placement readiness program by Barclays (30 Hours) was successfully conducted between 01/11/2023 to 04/11/2023. More than 100 UG and PG student enrolled for the course. • Hands-On Training on Analytical Instruments and Equipments was successfully conducted between 06/11/2023 to 09/11/2023. More than 35 UG and PG student enrolled for the course. <p>Few more certification courses are planned and will be executed in due course of time. Members appreciated the efforts of team ICP.</p>
14.	Arranging trainings for teaching and non-teaching staff	<p>Dr. Dayanand Kannur informed the members that, as per suggestion from HR Department following Training programs were conducted for staff -</p> <ul style="list-style-type: none"> • A training on First Aid & BLS Training (Teaching & Non-Teaching staff) was conducted. The session was organized to train the staff for emergency situations, such as heart attack, electric shock, snake bite, etc. The speaker first introduced the subject, giving a brief idea

		<p>about the types of emergencies and how to identify them. Then, an exhaustive list of the same were given, along with the measures to be taken. The session was followed by the demonstration of CPR on a dummy body, highlighting the key points on how to perform it. This was followed by a Q&A session, where the attendees asked questions related to the topic, which were answered Dr. Sai Krishna Yadav, MBBS, Fellowship in Emergency Medicine & Critical Care Medicine and Dr. Priya Gurav, Coordinator.</p> <ul style="list-style-type: none"> • A session on Redefining Work-Life Balance was conducted on 7th November, 2023 for Non Teaching staff. The speaker was Ms. Gauri Gole, Founder, Sequentrans. She is a trainer and has a vast experience in this field. • A demonstrating session on Fire Safety measures was organized for Non Teaching staff. The motive behind this was to train the staff to handle any fire situations effectively and to test the responsiveness. The training also included an actual fire drill and hands-on handling of various fire safety equipment. <p>Few more programs are planned and will be executed in due course of time. Members appreciated the efforts of team ICP.</p>
15.	Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.

Sr. No.	Name of the Member	Designation	Signature
1.	Dr. Anagha Joshi	Chairman	
2.	Dr. Mahesh Burande	External Expert	
3.	Dr. Shrinivas Bhope	External Expert	
4.	Dr. Suniti Gore	External Expert	
5.	Dr. Pandit Mali	Member- Local Society	

6.	Mr. Adesh Gaekwad	Member- Management	
7.	Mr. Sandeep Gaekwad	Member - Administrative staff	
8.	Dr. Dayanand Kannur	Member Secretary- Coordinator	
9.	Dr. Suvarna Ingale	Member - Teaching staff	
10.	Dr. Madhur Kulkarni	Member - Teaching staff	
11.	Dr. Manasi Wagdarikar	Member - Teaching staff	
12.	Dr. Amir Shaikh	Member - Teaching staff	
13.	Dr. Archana Karnik	Member - Teaching staff	
14.	Mr. Sunil Kakad	Member - Teaching staff	
15.	Dr. Shraddha Devarshi	Member - Teaching staff	
16.	Mr. Shubham Pawar	Member - Teaching staff	
17.	Ms. Aishwarya Huparikar	Member - Alumni	
18.	Mrs. Pradnya Kulkarni	Member - Administrative staff	
19.	Mr. Samadhan Gaikwad	Member - Administrative staff	
20.	Mr. Dilip Dhamale	Member - Administrative staff	
21.	Ms. Savya Jaychandran	Member - Student	

SHREE CHANAKYA EDUCATION SOCIETY'S

INDIRA COLLEGE OF PHARMACY, PUNE

'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY

TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

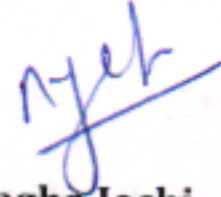
TO BE HELD ON 22nd MARCH, 2024

TIME: 01:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 14th December, 2023.
2. To take review of National Level conference held in February, 2024.
3. To take review of Certification Programs
4. To discuss on Training sessions on Cyber security and IT Literacy
5. To take review of placements
6. To take review of NSS Activities
7. To take review of extra-curricular activities
8. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy

**INTERNAL QUALITY ASSURANCE CELL MEETING FOR
SCES'S INDIRA COLLEGE OF PHARMACY, PUNE**

Name of the Institute :- Shree Chanakya Education Society's Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 04 (23-24)
3. Date of Meeting : 22 nd March, 2024	4. Time of Meeting : 01.00 p. m.
5. Place of Meeting : Indira College of Pharmacy- Conference Room	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Mahesh Burande	External Expert
3. Dr. Shriniwas Bhope	External Expert
4. Dr. Suniti Gore	Stakeholders Nominee
5. Mr. Adesh Gaekwad	Member- Management
6. Mr. Sandeep Gaekwad	Member - Administrative staff
7. Dr. Pandit Mali	Member- Local Society
8. Dr. Dayanand Kannur	Member Secretary- Coordinator
9. Dr. Suvarna Ingale	Member - Teaching staff
10. Dr. Manasi Wagdarikar	Member - Teaching staff
11. Dr. Amir Shaikh	Member - Teaching staff
12. Dr. Archana Karnik	Member - Teaching staff
13. Dr. Shraddha Devarshi	Member - Teaching staff
14. Ms. Aishwarya Huparikar	Member - Alumni
15. Mrs. Pradnya Kulkarni	Member - Administrative staff
16. Mr. Samadhan Gaikwad	Member - Administrative staff
17. Mr. Dilip Dhamale	Member - Administrative staff

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 14th December, 2023

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on **14th December, 2023**

The points and action initiated as follows-

Point	Action Initiated
Item No. 2- To discuss the approval of FIST Research Proposal grant	The follow- up with Government regarding disbursement is in process.
Item No. 4 - To discuss the tentative compositions of Governing Body, Academic Council and Board of studies	The mandatory bodies are formed and necessary actions are been taken regarding the regular meetings.
Item No. 5 - to discuss about the introduction of Master in Business Administration program	The application the introduction of Master in Business Administration program is completed. AICTE has done online scrutiny of the application through Scrutiny committee and Expert Visit Committee. The reports are positive. The approval will be issued by AICTE by May, 2024.
Item No. 8 - To discuss about FDP to be organized in collaboration with IIM Ahmedabad.	The two days FDP was organized in collaboration with IIM- Ahmedabad for 50 top management staff members on 24 th and 25 th January, 2024 at Taj Vivanta, Hinjewadi, Pune.
Item No. 9 - To discuss on purchase of OBE softwares.	The process is ongoing.
Item No. 10- To take review of health checkup camps and discuss on upcoming Health checkup camps	Dental check up camp and Thalassemia Camp was executed in the month of October and December, 23 respectively. Mammogram and Pap Smear Testing camp for women employees was conducted in January, 24.
Item No. 11 - To discuss about arranging National Level Conference	One day National conference on "Functional Polymers: Applications and Advantages in Development of Oral Solid Dosage Forms" in collaboration with Shin-Etsu Chemical Tylose India Pvt. Ltd. on 16 th February, 2024.
Item No. 13 - To take review on Certification Courses	Hands-On Training on Analytical Instruments, Hands-On Training on Conventional and alternative preclinical screening methods, Placement readiness program by Barclays, Hands-On Training on Analytical Instruments and Equipments was designed and conducted successfully. Few certification courses are lined up.
Item No. 14 - Arranging trainings for Teaching and Non Teaching staff	First Aid & BLS Training, Redefining Work-Life Balance was conducted, and a demonstration session on Fire Safety measures were organized for staff.

All present members discussed and approved the same.

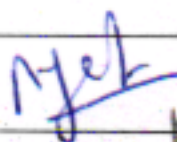

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 14th December 2023 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi

2.	To take review of National Level conference held in February, 2024	<p>Dr. Dayanand Kannur informed the members that, SCES's Indira College of Pharmacy, Pune in collaboration with SHIN ETSU Chemical Tylose India Pvt Ltd hosted a One day National Conference on -" Functional Polymers -Applications & Advantages in Development of Oral Solid Dosage Forms." The event brought together almost 350+ enthusiasts including B.Pharm, M.Pharm, PhD students, and academicians from all over Maharashtra & adjoining states.</p> <p>The event was graced by Mr. Prashant Deshpande as a Chief Guest. Mr. Deshpande, Head, Process & Technology Support group, ACG Engg; delivered an excellent keynote address stressing on the importance of additives, excipients and their key roles in oral solid dosage forms. eexperts from SHIN ETSU Chemical Tylose India Pvt Ltd - Mr. Nitin Bhusane, Director; Mr. Nilesh Mahajan, Technical Manager & Ms. Karishma Patil, Research scientist conducted the scientific sessions. Attendees had the opportunity to learn about the latest advancements in the field of functional polymers, their grades & properties, advantages, and numerous applications in development of novel oral solid dosage forms. The event also facilitated networking opportunities, enabling participants to establish new connections and getting their queries resolved. Dr. Mrs. Madhur Kulkarni, Professor & HOD Pharmaceutics, and convener of the conference gave the concluding remarks.</p>
3.	To take review of Certification Programs	<p>Dr. Anagha Joshi informed the members that, as per suggestion from Dr. Burande following certification programs were designed and implemented -</p> <ul style="list-style-type: none"> • Hands -On Training: Herbal Formulation and Development (30 Hours) was successfully conducted between 02/01/2024 to 15/03/2024 (Class wise batches). More than 40 Pharm. D. students enrolled for the course. • Training program on A Knowhow of Cosmetic Preparations (30 Hours) was successfully conducted between 04/01/2024 till date (Class wise batches). Schedule for few classes is till April, 2024. More than 60 UG students enrolled for the course.

		<ul style="list-style-type: none"> Basics in Intellectual property rights by IPIS, Pune (30 Hours) was successfully conducted between 01/04/2024 to 05/04/2024. More than 15 PG students enrolled for the course. <p>Members appreciated the efforts of team ICP.</p>
4.	To discuss on Training sessions on Cyber security Awareness	Mrs. Pradnya Kulkarni informed the members that, a session on Cyber security and IT Literacy is organized for IGI staff members. The session will be held on 28 th March, 2024. Members appreciated the same.
5.	To take review of Placement Activities	<p>Dr. Dayanand Kannur presented a report of the Industrial visit, Training & Placements Cell for the academic year 2023-2024.</p> <p>During the academic year 2023-2024 more than 32 companies visited the campus for interviewing and selection of students for campus recruitment. Till date, 37 students from all courses have been placed through us and the process is still ongoing. Few students have got placed on their own. Everyone congratulated team ICP and the placement report was unanimously accepted.</p>
6.	To take review of NSS Activities	Dr. Manasi Wagdarikar presented a report of NSS Activities in the academic year. Through the NSS unit we have arranged various social drives like Tree plantation, Pulse Polio, Dengue drive, Pharmacy Rallies, Plastic free environment etc. and many more. The report was unanimously accepted.
7.	To take review of extra-curricular activities	Dr. Amir Shaikh presented a report of Co-curricular and extra-curricular Activities in the academic year. The report was unanimously accepted.
8.	Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.

Sr. No.	Name of the Member	Designation	Signature
1.	Dr. Anagha Joshi	Chairman	
2.	Dr. Mahesh Burande	External Expert	

3.	Dr. Shriniwas Bhope	External Expert	
4.	Dr. Suniti Gore	External Expert	<i>[Signature]</i>
5.	Dr. Pandit Mali	Member- Local Society	<i>[Signature]</i>
6.	Mr. Adesh Gaekwad	Member- Management	<i>[Signature]</i>
7.	Mr. Sandeep Gaekwad	Member - Administrative staff	<i>[Signature]</i>
8.	Dr. Dayanand Kannur	Member Secretary- Coordinator	<i>[Signature]</i>
9.	Dr. Suvarna Ingale	Member - Teaching staff	<i>[Signature]</i>
10.	Dr. Manasi Wagdarikar	Member - Teaching staff	<i>[Signature]</i>
11.	Dr. Amir Shaikh	Member - Teaching staff	<i>[Signature]</i>
12.	Dr. Archana Karnik	Member - Teaching staff	<i>[Signature]</i>
13.	Dr. Shraddha Devarshi	Member - Teaching staff	<i>[Signature]</i>
14.	Ms. Aishwarya Huparikar	Member - Alumni	<i>[Signature]</i>
15.	Mrs. Pradnya Kulkarni	Member - Administrative staff	<i>[Signature]</i>
16.	Mr. Samadhan Gaikwad	Member - Administrative staff	<i>[Signature]</i>
17.	Mr. Dilip Dhamale	Member - Administrative staff	<i>[Signature]</i>