


INDIRA COLLEGE OF PHARMACY
'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY
TATHWADE, PUNE- 411 033

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 10th JUNE, 2021

TIME: 03:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 10th March, 2021
2. To take an overview regarding the IQAC committee from 2021-22 to 2023-24.
3. To take an overview of back to offline mode aspects related to academic and examination initiatives.
4. To take an overview of various college activities to be conducted like organizing Yoga Day celebrations & health awareness programs.
5. To organize add on certification programs, career development programs, online guest lectures.
6. To take an overview regarding the R&D policy, sponsoring faculty for one FDP/ conference participation per academic year
7. To apply for IIC registration under MHRD and startup innovation cell.
8. To update the IT infra by updating IT facility.
9. Any other point to be discussed with the permission of Chairperson.


Dr. D. M. Karmu





**INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF
PHARMACY, PUNE**

Name of the Institute :- Indira College Of Pharmacy		
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 01 (21-22)	
3. Date of Meeting : 10 th June, 2021	4. Time of Meeting : 03.00 p. m.	
5. Place of Meeting : Indira College of Pharmacy		
6. Chairman of Meeting: Dr. Anagha Joshi		
7. Following members were present for the meeting-		
1.	Dr. Anagha Joshi	Chairman
2.	Dr. Mahesh Burande	External Expert
3.	Dr. Dayanand Kannur	Member Secretary Member - Coordinator
4.	Mr. Adesh Gaekwad	Member- Management
5.	Mr. Sandeep Gaekwad	Member –Administrative staff
6.	Dr. Pandit Mali	Member- Local Society
7.	Dr. Suvarna Ingale	Member – Teaching staff
8.	Dr. Madhur Kulkarni	Member – Teaching staff
9.	Mrs. Manasi Wagdarikar	Member – Teaching staff
10.	Dr. Amir Shaikh	Member – Teaching staff
11.	Dr. Archana Karnik	Member – Teaching staff
12.	Dr. Shraddha Devarshi	Member – Teaching staff
13.	Ms. Aishwarya Huparikar	Member – Teaching staff
14.	Mrs. Pradnya Kulkarni	Member –Administrative staff
15.	Mr. Samadhan Gaikwad	Member –Administrative staff
16.	Mr. Dilip Dhamale	Member –Administrative staff
17.	Ms. Savya Jaychandran	Member- Student



MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 10th March 2021

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 10th March 2021.

The points and action initiated as follows-

Point	Action Initiated
Item No. 3 - To promote faculty to participate in various Seminar/ Conference/workshop.	Faculty members attended various webinars and online faculty development programs. Also they underwent ARPIT/MOOCs training.
Item No. 4 - To conduct expert lectures for specialized topics and also invite other college students and faculties to attend the same.	Expert lectures for specialized topics were organized. Total 43 students participated among which 02 were from other college. Among 03 faculty participants, 01 faculty member was from other college.
Item No. 5 - To conduct various value added programs for students	The process of hosting pool campus activity was initiated to place more students. Placement cell is in discussion with few companies.
Item No. 6 - To discuss about conduct various value added programs	Numerous number of value added programs/ training sessions were conducted throughout the academic year.

All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held 10th March 2021 are hereby approved”.

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi



2

To take an overview regarding the IQAC committee from 2021-22 to 2023-24

Dr. Dayanand Kannur informed the members that, as per new NAAC Norms, IQAC composition was unanimously decided. It was also decided that, the same composition will continue for A.Y. 2021-2022 and 2023-2024 as per norms. The new IQAC Committee is as follows-

Sr. No.	Name	Designation
1.	Dr Anagha Joshi	Chairperson- Head of the Institution
2.	Dr. Dayanand Kannur	Coordinator/Director of the IQAC
3.	Dr. Suvarna Ingale	Teachers to represent all levels (Three to eight)
4.	Dr. Madhur Kulkarni	
5.	Dr. Amir Shaikh	
6.	Dr. Archana Karnik	
7.	Dr. Manasi Wagdarikar	
8.	Dr. Beena Annie Sam	
9.	Dr. Shraddha Devarshi	
10.	Ms. Aishwarya Huparikar	
11.	Mr. Adesh Gaekwad	Member from the Management
12.	Mr. Sandeep Gaekwad	Few Senior administrative officers
13.	Mrs. Pradnya Kulkarni	
14.	Mr. Samadhan Gaikwad	
15.	Mr. Dilip Dhamale	
16.	Dr. Pandit Mali	One nominee from Local Society
17.	Ms. Savya Jayachandran	One nominee from Student
18.	Ms. Lavanya Nair	One nominee from Alumni
19.	Mr. Shriniwas Bhope	One nominee from Employers
20.	Dr. Mahesh Burande	One nominee from Industrialists
21.	Dr. Suniti Gore	One nominee from Stakeholders

Dr. Kannur further proposed that, this IQAC committee frequency of meeting would be Four times a year (Quarterly).

The composition of IQAC and meeting schedule was approved unanimously.

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi



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3	To take an overview of back to offline mode aspects related to academic and examination initiatives.	<p>Dr. Anagha Joshi informed the members that, the Government started the Colleges in Offline mode for few days in February, 2021, but due to sudden rise in covid cases the decision was dropped and the college academics was arranged in Online mode again. But the Government is keen on starting the Academics in Offline mode soon. So, we have prepared few guidelines to execute the Offline mode as follows-</p> <ol style="list-style-type: none"> 1. Vaccination Drives are arranged for Indira Employees. Also it was ensured eligible students must be vaccinated. The vaccination data was collected for further policy making. 2. RTPCR – antigen tests of employees working in Offline mode were done by college to ensure safety. 3. Masks distribution to employees 4. Sanitization Guidelines are prepared 5. Social Distancing norms are prepared for Offline mode 6. Use of mask was highlighted to staff and students. 7. Academic Planning was done according to new tentative offline schedules 8. Offline Examination strategy after Covid Pandemic was discussed. 	
Proposed By : Dr. Archana Karnik			Amr
Seconded By : Dr. Anagha Joshi			AJ
4	To take an overview of various college activities to be conducted like organizing Yoga Day celebrations & health awareness programs.	<p>While discussing the Annual World Yoga Day celebrations held in the college on 21st June, Dr. Amir Shaikh suggested that to promote the yoga, sports culture and moot healthy atmosphere amongst the faculty and staff, some sports events may be conducted annually. It will benefit the workplace in positive manner.</p> <p>Dr. Kannur seconded the suggestion, and it was decided after discussion, that various sports tournaments can be conducted for Faculty and staff to promote healthy atmosphere.</p>	
Proposed By : Dr. Amir Shaikh			AS
Seconded By : Dr. Dayanand Kannur			DK



5	To organize add on certification programs, career development programs, online guest lectures.	Dr. Archana Karnik informed the members that, last almost a year we are working in Online mode. The faculty students have attended guest lectures, FDP's, seminars through Online Mode only. Now as we are slowly coming out of the Covid Pandemic influence, normalization of activities is most important. She further suggested that, we can organize add on certification programs, career development programs, online guest lectures this academic year. All members appreciated it.	
		Proposed By : Dr. Archana Karnik	AK
		Seconded By : Dr. Suvarna Ingale	S
6	To take an overview regarding the R&D policy, sponsoring faculty for one FDP/ conference participation per academic year	Dr. Suvarna Ingale informed the members that, to promote the research culture amongst the faculty, management has introduced R & D Policy at Group level. Which includes various benefits i.e. Cash incentives for faculty whose research papers are published in National and International Journals, the faculty who has got research grant will be rewarded with 5 % of the approved grant, the faculty who has worked on Industrial projects in the Academic year will be rewarded 60% of amount remaining after the amount spent on the project etc. The initiative was appreciated, and the terms were thoroughly discussed.	
		Proposed By : Dr. Suvarna Ingale	S
		Seconded By : Dr. Madhur Kukarni	MK
7	To apply for IIC registration under MHRD and startup innovation cell.	Dr. Kannur informed the members about Institution Innovation Council (IIC) - an Initiative of MHRD for selected Higher Education Institutes. Ministry of Human Resource Development (MHRD), Govt. of India has established 'MHRD's Innovation Cell (MIC)' to systematically foster the culture of Innovation amongst all Higher Education Institutions. He further added that, we also should apply to MHRD for IIC Start Up Cell for betterment of Research and innovation culture in our institute. The though was thoroughly appreciated. Dr. Anagha Joshi asked team ICP to prepare necessary documentation for the same and apply for IIC to MHRD.	
		Proposed By : Dr. Dayanand Kannur	DK
		Seconded By : Dr. Anagha Joshi	AJ



8	To update the IT infra by updating IT facility.	Dr. Madhur Kulkarni suggested that, as we are growing by numbers we need to update our IT infra by adding few latest configuration PC's and IT necessary instruments in our Computer laboratories. Also, latest internet facilities and softwares to be upgraded. Dr. Anagha Joshi seconded the same and propose to purchase latest configuration Computers and softwares in Computer center.	
		Proposed By : Dr. Madhur Kulkarni	MKS
		Seconded By : Dr. Anagha Joshi	mych
9	Any other point to be discussed with the permission of Chairperson.	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.	



Dr. Dayanand Kannur
IQAC Co-ordinator
SCES's Indira College of Pharmacy





Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



INDIRA COLLEGE OF PHARMACY
'NIRAMAYA', 89/2, A, NEW MUMBAI PUNE HIGHWAY
TATHWADE, PUNE- 411 033
AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING
TO BE HELD ON 30th SEPTEMBER, 2021
TIME: 03:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 10th June, 2021
2. To discuss regarding placement activity for the current academic year and organize preplacement sessions.
3. To prepare IIC calendar & organize events.
4. To take an overview of the National 'Pharmacists Week celebration' & 'Pharmacist Day'.
5. To discuss Research project allocation for Final year UG students as per SPPU.
6. To send students for industrial training & initiate more tie-ups & MOUs with community.
7. To inform about selection of Dr. Manasi Wagdarikar for PCI-CBIT program.
8. To prepare and submit AQAR 19-20.
9. Any other point to be discussed with the permission of Chairperson.


Dr. Dayanand Kannur
IQAC Coordinator
SCES's Indira College of Pharmacy


Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



**INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF
PHARMACY**

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 02 (21-22)
3. Date of Meeting : 30 th September, 2021	4. Time of Meeting : 03.00 p. m.
5. Place of Meeting : Indira College of Pharmacy	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Mahesh Burande	External Expert
3. Dr. Dayanand Kannur	Member Secretary Member - Coordinator
4. Mr. Adesh Gaekwad	Member- Management
5. Mr. Sandeep Gaekwad	Member –Administrative staff
6. Dr. Pandit Mali	Member- Local Society
7. Dr. Suvarna Ingale	Member – Teaching staff
8. Dr. Madhur Kulkarni	Member – Teaching staff
9. Mrs. Manasi Wagdarikar	Member – Teaching staff
10. Dr. Amir Shaikh	Member – Teaching staff
11. Dr. Archana Karnik	Member – Teaching staff
12. Dr. Shraddha Devarshi	Member – Teaching staff
13. Ms. Aishwarya Huparikar	Member – Teaching staff
14. Mrs. Pradnya Kulkarni	Member –Administrative staff
15. Mr. Samadhan Gaikwad	Member –Administrative staff
16. Mr. Dilip Dhamale	Member –Administrative staff
17. Ms. Savya Jaychandran	Member- Student

Following points were discussed in the Meeting:



MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 10th June, 2021

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 10th June, 2021.

The points and action initiated as follows-

Point	Action Initiated
Item No.2 To take an overview regarding the IQAC committee from 2021-22 to 2023-24.	IQAC composition as per new norms was unanimously decided for A.Y. 2021-2022 and 2023-2024.
Item No. 3 To take an overview of back to offline mode aspects related to academic and examination initiatives	Offline working environment strategies and policies after covid pandemic were planned and executed.
Item No. 4 To take an overview of various college activities to be conducted like organizing Yoga Day celebrations & health awareness programs.	Online yoga day was celebrated. Various yoga awareness programs, activities were conducted
Item No. 5 To organize add on certification programs, career development programs, online guest lectures.	Add on certification programs, career development programs, online guest lectures were conducted.
Item No. 6 To take an overview regarding the R&D policy, sponsoring faculty for one FDP/ conference participation per academic year	Research policy is being drafted to promote research activities taking into consideration sponsorships and other research aspects.



Item No. 7 To apply for IIC registration under MHRD and startup innovation cell.	ICP applied for IIC and Innovation Cell to MHRD and has received Registration for the same. The annual activity schedule and IIC cell is prepared according to the norms.
Item No. 8 To update the IT infra by updating IT facility	New latest configured systems were purchased

All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 10th June, 2021 are hereby approved”.

Proposed By : Dr. Dayanand Kannur

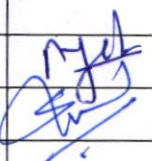
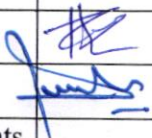
Seconded By : Dr. Anagha Joshi

2	To discuss regarding placement activity for the current academic year and organize preplacement sessions.	Dr. Dayanand Kannur presented a report of Placement Cell for last academic year. He added that, 27 students are placed out of enrolled 28 students. Everyone appreciated and accepted the report unanimously. He suggested that the placement activity has delayed this year due to Covid -19 Pandemic situation. It should be started now, also pre-placement training sessions should be arranged to groom the students for soft skills and interview.	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Suvarna Ingale	



3	To prepare IIC calendar & organize events.	Dr. Madhur Kulkarni informed the members that, as discussed in last meeting ICP applied for IIC and Innovation Cell to MHRD and has received Registration for the same. Members congratulated Team ICP for this tremendous achievement.	
		Further, Dr. Kannur informed about the appointments, activity schedule/ calendar of IIC is prepared according to the norms. All members discussed the same and asked ICC to present its' Performance report after regular intervals.	
		Proposed By : Dr. Madhur Kulkarni	MKS
		Seconded By : Dr. Dayanand Kannur	
4	To take an overview of the National 'Pharmacists Week celebration' & 'Pharmacist Day'.	Dr. Manasi Wagdarikar informed the members that, National Pharmacy week was celebrated by the students and faculty following the social distancing norms. Various activities like competitions, street play, medicine awareness, pamphlet distribution etc. was done. She presented a detailed report of the Pharmacists Week & Pharmacist Day activities.	
		Everyone appreciated and accepted the report unanimously.	
		Proposed By : Dr. Manasi Wagdarikar	MKS
		Seconded By : Dr. Amir Shaikh	
5	To discuss Research project allocation for Final year UG students as per SPPU.	Dr. Madhur Kulkarni suggested that, as per SPPU syllabus we need to allot research projects to the final year students to promote the research culture among the students. The records of the same should be maintained and performances of students also should be monitored by the faculty coordinator. This initiative was appreciated and the suggestion was unanimously accepted.	
		Proposed By : Dr. Madhur Kulkarni	MKS
		Seconded By : Dr. Manasi Wagdarikar	
6	To send students for industrial training & have more tie-ups & MOUs with community.	Dr. Mahesh Burande suggested that, Pharmacy students needs industrial training to gain Practical knowledge. So we should encourage more students to take up Industrial Trainings & internships. We need to have more tie-ups & MOUs with community. Also we should arrange more Industrial visits to create Industry awareness in students.	
		Proposed By : Dr. Mahesh Burande	MKS
		Seconded By : Dr. Dayanand Kannur	



7	To inform about selection of Dr. Manasi Wagdarikar for PCI-CBIT program.	<p>Dr. Anagha Joshi informed the members that, Dr. Manasi Wagdarikar is been selected by Pharmacy Council of India for their one-month Capacity Building Industrial Training (CBIT) scheme. It is faculty-industry training program for teachers sponsored by PCI to make students industry-ready after graduation. Under which she would be visiting Cadila Healthcare, Ahmedabad for one month. All members congratulated Dr. Manasi Wagdarikar for being selected for the program.</p> <p>Proposed By : Dr. Anagha Joshi</p> <p>Seconded By : Mr. Sandeep Gaekwad</p>	
8	To prepare and submit AQAR 19-20.	<p>Dr. Dayanand Kannur updated members about NAAC Annual Quality Assurance Report (AQAR) procedure. He further informed that we have prepared the AQAR for the year 2019-2020 and we are in process to submit the same. He also presented some highlights of our AQAR.</p> <p>The members discussed and approved the same and asked to submit the AQAR.</p> <p>Proposed By : Dr. Dayanand Kannur</p> <p>Seconded By : Mrs. Pradnya Kulkarni</p>	
9	Any other point to be discussed with the permission of Chairperson.	<p>Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.</p>	



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AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 22nd DECEMBER, 2021

TIME: 03:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 30th September, 2021
2. To conduct expert lecture series
3. To organized AICTE sponsored National conference
4. To make arrangements for extra lectures for the students to breach the gap between online & offline mode.
5. To organize soft skills & interview techniques training programs for final year students.
6. To launch special scholarships in accordance with IGI policy to the students who loss their parents in Covid pandemic & scholarship to wards of deceased employees.
7. To take overview of new research policy.
8. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Coordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY

Name of the Institute :- Indira College Of Pharmacy		
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 03 (21-22)	
3. Date of Meeting : 22 nd December, 2021	4. Time of Meeting : 11.30 a. m.	
5. Place of Meeting : Indira College of Pharmacy		
6. Chairman of Meeting: Dr. Anagha Joshi		
7. Following members were present for the meeting-		
1.	Dr. Anagha Joshi	Chairman
2.	Dr. Mahesh Burande	External Expert
3.	Dr. Dayanand Kannur	Member Secretary Member - Coordinator
4.	Mr. Adesh Gaekwad	Member- Management
5.	Mr. Sandeep Gaekwad	Member –Administrative staff
6.	Dr. Pandit Mali	Member- Local Society
7.	Dr. Suvarna Ingale	Member – Teaching staff
8.	Dr. Madhur Kulkarni	Member – Teaching staff
9.	Mrs. Manasi Wagdarikar	Member – Teaching staff
10.	Dr. Amir Shaikh	Member – Teaching staff
11.	Dr. Archana Karnik	Member – Teaching staff
12.	Dr. Shraddha Devarshi	Member – Teaching staff
13.	Ms. Aishwarya Huparikar	Member – Teaching staff
14.	Mrs. Pradnya Kulkarni	Member –Administrative staff
15.	Mr. Samadhan Gaikwad	Member –Administrative staff
16.	Mr. Dilip Dhamale	Member –Administrative staff

Following points were discussed in the Meeting:



MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 30th September, 2021

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 30th September, 2021. The points and action initiated as follows-

Point	Action Initiated
Item No. 2 To discuss regarding placement activity for the current academic year and organize preplacement sessions	The Pre placement activities were scheduled and executed.
Item No. 3 To prepare IIC calendar & organize events	The IIC Annual activity schedule/calendar was prepared and the meetings were organized
Item No. 4 To take an overview of the National 'Pharmacists Week celebration' & 'Pharmacist Day'	National Pharmacy Week and Pharmacist day was celebrated organizing various activities.
Item No. 5 To discuss Research project allocation for Final year UG students as per SPPU	The students were allocated Research project as per SPPU syllabus
Item No. 6 To send students for industrial training & initiate more tie-ups & MOUs with community	Students were motivated to take up more industrial trainings and MOU's are in process with industries.
Item No. 7 To inform about selection of Dr. Manasi Wagdarikar for PCI-CBIT program	Dr. Manasi Wagdarikar is currently attending the PCI-CBIT Program at Cadila Healthcare, Ahmedabad, Gujarat as conveyed in the last meeting.
Item No. 8 To prepare and submit AQAR 19-20	The AQAR was prepared and submitted

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 30th September, 2021 are hereby approved".

Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi



2	To conduct expert lecture series	Dr. Mahesh Burande suggested that, to make students more competitive and confident with thorough knowledge of the subjects, we need to conduct an Expert Lecture series on different topics. Such series will provide students with deep knowledge, alternative perspectives experiences that can reinforce their aptitude. The members appreciated the thought and Dr. Joshi seconded it saying we will organize such guest lecture series soon.	
		Proposed By : Dr. Mahesh Burande	<i>M. Burande</i>
		Seconded By : Dr. Anagha Joshi	<i>Anagha Joshi</i>
3	To organize AICTE sponsored National conference	Dr. Dayanand Kannur suggested that, due to Covid-19 pandemic we were not able to organize any National or international workshop/seminar/conference last one and half years. We had applied to AICTE and AICTE has given approval to sponsor one Online Conference to college. The title of the Conference is "Good Pharmacy Teaching Practices". All members congratulated team and it was decided to host the Online conference in March, 2022.	
		Proposed By : Dr. Dayanand Kannur	<i>Dayanand Kannur</i>
		Seconded By : Dr. Anagha Joshi	<i>Anagha Joshi</i>
4	To take overview regarding extra lectures for the students to bridge the gap between online & offline mode.	Dr. Suvarna Ingale informed the members that, Government has started recently the offline lectures after big gap of one and half year. But to regularize the routine, complete the syllabus and bridge the gap between online & offline mode, we need to organized extra lectures. Also to get the students used to offline mode, extra lectures are needed. All members discussed the same and ask team ICP to arrange the extra lectures in such a way that it should not hamper students much accessible time and health.	
		Proposed By : Dr. Suvarna Ingale	<i>Suvarna Ingale</i>
		Seconded By : Dr. Madhur Kulkarni	<i>Madhur Kulkarni</i>



5	To organize soft skills & interview techniques training programs for final year students.	<p>Dr. Anagha Joshi informed that, the placement activity should be started now for this academic year as we have 1 B. Pharm, 2 M. Pharm. and 1 Pharm. D Batch passing out. Also pre-placement training sessions should be arranged to groom the students for soft skills and interview. She further added that, one dedicated Faculty placement coordinator to be appointed from next Academic Year to continuously monitor the Placement Process and coordination with Companies. This initiative was appreciated and unanimously accepted.</p> <p>Proposed By : Dr. Anagha Joshi</p> <p>Seconded By : Dr. Madhur Kulkarni</p>	<p><i>M. Joshi</i></p> <p><i>M. Joshi</i></p>
6	To discuss the launch special scholarships in accordance with IGI policy to the students who lost their parents in Covid pandemic & scholarship to wards of deceased employees.	<p>Dr. Anagha Joshi informed the members that, looking at the current financial scenario of students, who lost their parents to Covid, management of IGI has suggested to offer Scholarship to students who have lost their parent/parents due to Covid under Covid Relief Initiative.</p> <p>Under this scheme, the Scholarship is offered to the students who have lost their parent/parents due to Covid. It was further decided to offer 50 % fees waiver to students whose single parent is deceased and offer 100% fees waiver to students who's both the parents are deceased due to Covid. Students need to submit completely filled application form with necessary documents and Death certificate.</p> <p>Also, IGI Management has decided to offer a scholarship to the wards of their deceased employees.</p> <p>It was also decided to give fees concession of Rs. 25000/- each year to the student who have lost their parent/parents on medical background, and who was the only earning member of the family and financially weak.</p> <p>Everyone appreciated the noble initiative.</p> <p>Proposed By : Dr. Anagha Joshi</p> <p>Seconded By : Mr. Sandeep Gaekwad</p>	<p><i>M. Joshi</i></p> <p><i>S. Gaekwad</i></p>



7	To take overview of new research policy.	Dr. Madhur Kulkarni informed the members that, management of IGI has upgraded the Research policy with a motto to motivate the faculty members of our Institution to undertake quality research. The highlight of this policy is Cash incentives based on publications in Scopus/ Web of Science/ Pubmed / Thomson Reuter Impact Factor Journals, UGC Care Listed journals and books. Also contingency funding will be given to M. Pharm students. Faculty will be sponsored Full Registration Fees for 1 conference per Year. This policy was thoroughly discussed, appreciated and unanimously accepted.	
		Proposed By : Dr. Madhur Kulkarni	MS
		Seconded By : Dr. Archana Karnik	Aur
8	Any other point to be discussed with the permission of Chairperson.	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting were adjourned till the next.	



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AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING
TO BE HELD ON 25th MARCH, 2022

TIME: 01:00 P.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 22nd December 2021
2. To take a review of regular academics, exams.
3. To take a review of Conference, Guest Lectures and add on programs delivered.
4. To take a review of IIC & IPC activities.
5. To take an overview of social outreach programs (Blood donation & Health checkup, Covid Vaccination drive, Covid testing)
6. To take an overview of the prepared AQAR 2020-21.
7. To discuss regarding the IIQA & NAAC SSR preparation for cycle 2.
8. Any other point to be discussed with the permission of Chairperson.



Dr. Dayanand Kannur
IQAC Coordinator
SCES's Indira College of Pharmacy



Dr. Anagha Joshi
Principal
SCES's Indira College of Pharmacy



INTERNAL QUALITY ASSURANCE CELL MEETING FOR INDIRA COLLEGE OF PHARMACY

Name of the Institute :- Indira College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 04 (21-22)
3. Date of Meeting : 25 th March, 2022	4. Time of Meeting : 01.00 p. m.
5. Place of Meeting : Online- Zoom Meeting Platform	
6. Chairman of Meeting: Dr. Anagha Joshi	
7. Following members were present for the meeting-	
1. Dr. Anagha Joshi	Chairman
2. Dr. Dayanand Kannur	Member Secretary- Coordinator
3. Mr. Adesh Gaekwad	Member- Management
4. Mr. Sandeep Gaekwad	Member – Administrative staff
5. Dr. Pandit Mali	Member- Local Society
6. Dr. Suvarna Ingale	Member – Teaching staff
7. Dr. Madhur Kulkarni	Member – Teaching staff
8. Dr. Amir Shaikh	Member – Teaching staff
9. Dr. Archana Karnil	Member – Teaching staff
10. Dr. Manasi Wagdarikar	Member – Teaching staff
11. Mr. Sunil Kakad	Member – Teaching staff
12. Mrs. Pradnya Kulkarni	Member – Administrative staff
13. Mr. Samadhan Gaikwad	Member – Administrative staff
14. Mr. Dilip Dhamale	Member – Administrative staff

Following points were discussed in the Meeting:

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 22nd December, 2021

Dr. Dayanand Kannur read out the minute's last Internal Quality Assurance Cell Meeting held on 22nd December, 2021.

The points and action initiated as follows-

1. To



Point	Action Initiated
Item No. 2 To conduct expert lecture series	The expert lecture series was conducted
Item No.3 To organized AICTE sponsored National conference	A AICTE sponsored National Conference was organized on "Good Pharmacy Teaching Practices" in March, 2022
Item No. 4 To make arrangements for extra lectures for the students to bridge the gap between online & offline mode	Numerous number of Extra Lectures were conducted for the students.
Item No. 5 To organize soft skills & interview techniques training programs for final year students	Numerous number of soft skills & interview techniques training programs were arranged for the students.
Item No. 6 To launch special scholarships in accordance with IGI policy to the students who lost their parents in Covid pandemic & scholarship to wards of deceased employees	<p>Under this initiative, Special scholarships were given to students who have lost their parents.</p> <ul style="list-style-type: none"> • Students who have lost their parent/parents due to Covid under Covid Relief Initiative. <ol style="list-style-type: none"> 1. MS. SHRUTI KALAMBATE- B. Pharm. 2. MR. HIMANSHU HIWARKAR- B. Pharm. 3. MS. ZAHRA GOLPAYEGANI- B. Pharm. <ul style="list-style-type: none"> • Ms. Komal Somnath Burgute, daughter one of the deceased employee of Indira group, Late Mr. Somnath Burgute, has taken admission to our D. Pharmacy course through CAP Round. As the only earning member from their family have lost life, they are financially weak. So the scholarship was offered to her. • Being meritorious student Mr. Bhupendra Singh - Fifth Year Pharm. D. student was offered a fees concession of Rs. 25000/- due to loss of his father due to sudden medical complications and who was the only earning member from their family.
Item No. 7 To take overview of new research policy	A new research policy was introduced and executed.

All present members discussed and approved the same.

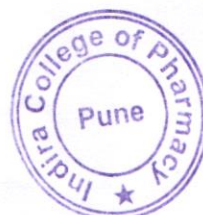
"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 22nd December, 2021 are hereby approved".

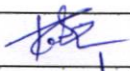
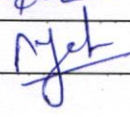
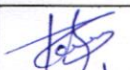
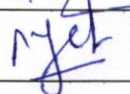
Proposed By : Dr. Dayanand Kannur

Seconded By : Dr. Anagha Joshi



2	To take a review of regular academics, exams.	Dr. Archana Karnik informed the members that, now we have started the Academics in Offline mode smoothly. She presented a report of offline activities, examinations. Members discussed the same and ask team to prepare a manual for upcoming offline examinations.	
		Proposed By : Dr. Archana Karnik	<i>Archana</i>
		Seconded By : Dr. Amir Shaikh	<i>AS</i>
3	To take a review of Conference, Guest Lectures and add on programs delivered.	Dr. Madhur Kulkarni presented a report of Conference, Guest Lectures and add on programs delivered to the students. She further added that, eminent speakers from the industry were invited to deliver the Guest lectures for the students. International speakers too visited the campus and addressed the students. The report was thoroughly discussed, appreciated and unanimously accepted.	
		Proposed By : Dr. Madhur Kulkarni	<i>MK</i>
		Seconded By : Dr. Manasi Wagdarikar	<i>MW</i>
4	To take a review of IIC & IIPC activities.	Dr. Dr. Dayanand Kannur presented a detailed report of IIC & IIPC activities. He further added that, eminent speakers from the research and start up industry were invited to deliver the Guest lectures for the students. International speakers too visited the campus and addressed the students. The report was thoroughly discussed, appreciated and unanimously accepted.	
		Proposed By : Dr. Dayanand Kannur	<i>DK</i>
		Seconded By : Mrs. Pradnya Kulkarni	<i>PK</i>
5	To take an overview of social outreach programs (Blood donation & Health checkup, Covid Vaccination drive, Covid testing)	Dr. Amir Shaikh suggested that, to imbibe the social belongingness amongst the students it's important to involve them in various Social drives which would benefit the students as well as the society. So we at ICP always arrange social outreach and extension activities as a part of our social responsibility. Dr. Kannur informed that on Women's day on 8 th March Blood donation drive was organized at ICP campus. Mrs. Pradnya Kulkarni informed that various activities like Health checkup, Covid Vaccination drives, Covid testing facilities were arranged for faculty, staff at ICP in the year.	
		Proposed By : Dr. Amir Shaikh	<i>AS</i>
		Seconded By : Mrs. Pradnya Kulkarni	<i>PK</i>



6	To take an overview of the prepared AQAR 2020-21.	Dr. Dayanand Kannur informed that as per the NAAC timeline AQAR for the AY 2020-21 was being prepared. The points pertaining to AQAR preparation were discussed in detail. Dr. Anagha Joshi asked to distribute the criteria to senior faculty members to facilitate and expedite the process.	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Anagha Joshi	
7	To discuss regarding the IIQA & NAAC SSR preparation for cycle 2.	Dr. Dayanand Kannur informed that as per the NAAC timeline the NAAC SSR and IIQA for NAAC @nd cycle accreditation was to be filled and submitted before 28 th October 2022. The steering committee composition was discussed and formed. Dr. Anagha Joshi suggested to organize few orientation sessions by senior academicians and experts for the same. It was resolved to apply for the NAAC 2 nd cycle within stipulated period.	
		Proposed By : Dr. Dayanand Kannur	
		Seconded By : Dr. Anagha Joshi	
8	Any other point to be discussed with the permission of Chairperson.	Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members, the meeting was adjourned till the next.	

